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Contact Officer:
Maureen Potter / 01352 702322

To: Cllr Patrick Heesom (Chairman)

Councillors: Mike Allport, Sean Bibby, Chris Dolphin, Andy Dunbobbin, David Evans, Veronica Gay, George Hardcastle, Cindy Hinds, Ray Hughes, Dennis Hutchinson, Joe Johnson, Vicky Perfect, Paul Shotton and Owen Thomas

6 November 2019

Dear Councillor

You are invited to attend a meeting of the Environment Overview & Scrutiny Committee which will be held at 10.00 am on Tuesday, 12th November, 2019 in the Delyn Committee Room, County Hall, Mold CH7 6NA to consider the following items

A G E N D A

1 APOLOGIES

Purpose: To receive any apologies.

2 DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)

Purpose: To receive any Declarations and advise Members accordingly.

3 MINUTES (Pages 5 - 18)

Purpose: To confirm as a correct record the minutes of the meetings held on 17 September and 15 October 2019.

4 FORWARD WORK PROGRAMME AND ACTION TRACKING (Pages 19 - 28)

Report of Environment Overview & Scrutiny Facilitator

Purpose: To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee and to inform the Committee of progress against actions from previous meetings.

5 REVIEW OF THE COUNCIL'S ENVIRONMENTAL ENFORCEMENT POLICY (Pages 29 - 62)

Report of Chief Officer (Streetscene and Transportation) - Deputy Leader of the Council and Cabinet Member for Streetscene and Countryside

Purpose: To seek Scrutiny recommendation to Cabinet to approve the revised Environmental Enforcement Policy.

6 CONTAMINATED LAND REPORT (Pages 63 - 76)

Report of Chief Officer (Planning, Environment and Economy) - Cabinet Member for Planning and Public Protection

Purpose: To update Member on the Assessment of contaminated land sites and following remediation works.

7 COUNCIL PLAN 2019/20 – MID YEAR MONITORING REPORT (Pages 77 - 132)

Report of Chief Officer (Planning, Environment and Economy) , Chief Officer (Streetscene and Transportation) - Cabinet Member for Planning and Public Protection, Deputy Leader of the Council and Cabinet Member for Streetscene and Countryside

Purpose: To review the levels of progress in the achievement of activities, performance levels and current risk levels as identified in the Council Plan 2019/20.

8 REVIEW OF STREETLIGHTING POLICY (Pages 133 - 146)

Report of Chief Officer (Streetscene and Transportation) - Deputy Leader of the Council and Cabinet Member for Streetscene and Countryside

Purpose: To seek a recommendation to Cabinet to approve the revised Streetlighting Policy.

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985 - TO CONSIDER THE EXCLUSION OF THE PRESS AND PUBLIC

The following item is considered to be exempt by virtue of Paragraph(s) 14 of Part 4 of Schedule 12A of the Local Government Act 1972 (as amended).


The report contains commercially sensitive information belonging to a third party and the public interest in not revealing the information outweighs the public interest in revealing the information.

9 **UPDATE ON MINERALS AND WASTE PLANNING SHARED SERVICE**
(Pages 147 - 154)

Report of Chief Officer (Planning, Environment and Economy) - Deputy
Leader of the Council and Cabinet Member for Streetscene and Countryside

Purpose: To update Members on the Minerals and Waste Planning
Shared Service.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Robert Robins', with a horizontal line extending to the right.

Robert Robins
Democratic Services Manager

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ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE **17 SEPTEMBER 2019**

Minutes of the meeting of the Environment Overview & Scrutiny Committee of Flintshire County Council held at County Hall, Mold on Tuesday, 17 September 2019

PRESENT: Councillor Patrick Heesom (Chairman)

Councillors: Mike Allport, Sean Bibby, Chris Dolphin, Andy Dunbobbin, David Evans, George Hardcastle, Cindy Hinds, Ray Hughes, Dennis Hutchinson, Joe Johnson, Vicky Perfect and Paul Shotton and Owen Thomas

APOLOGIES: Councillors George Hardcastle and Councillor Derek Butler

CONTRIBUTORS: Councillor Carolyn Thomas, Deputy Leader and Cabinet Member for Streetscene & Countryside; Councillor Chris Bithell, Cabinet Member for Planning & Public Protection; Chief Officer (Planning & Environment); Chief Officer (Streetscene & Transportation); Road Safety Officer and Area Co-Ordinator (Streetscene & Transportation)

IN ATTENDANCE: Scrutiny Facilitator and Democratic Services Officer.

16. DECLARATIONS OF INTEREST

None were received.

17. MINUTES

The minutes of the meeting held on 9 July 2019 were submitted.

RESOLVED:

That the minutes be approved as a correct record and signed by the Chairman and moved by Councillor Bibby and seconded by Councillor Shotton.

18. FORWARD WORK PROGRAMME AND ACTION TRACKING

The Overview & Scrutiny Facilitator presented the current Forward Work Programme for consideration, and outlined the following:-

- The number of reports listed for the next meeting scheduled to be held at Greenfield Valley on 15 October 2019 which may need to be moved to the November meeting;
- The suggestion of a Joint Meeting with the Community and Enterprise Overview & Scrutiny Committee to consider the North Wales Economic Growth Bid; and
- Site visit to Parc Adfer on 10 March 2020.

The Chair referred to the Welsh Government (WG) draft national Development Framework that was currently out for consultation and suggested

it should be considered by the Committee. The Chief Officer (Planning, Environment and Economy) advised that this was scheduled to be considered at the October meeting of the Planning Strategy Group.

Councillor David Evans requested that information provided to individual members following scrutiny committees should be included as part of the action tracking report so that all members could benefit from seeing the information. He suggested that this approach should be rolled out to all Scrutiny Committees. Members welcomed the suggestion and the facilitator agreed to advise the Democratic Services Manager of the request.

Cllr Shotton referred to the use of recycled plastics mixed with aggregate and bitumen which had been raised at previous meetings. The Chief Officer confirmed that work was moving forward with the company involved in the initiative and agreed to provide a progress report once the trials in Flintshire had been completed.

The Scrutiny Facilitator raised the issue of Call Centre response times. The Chief Officer (Streetscene & Transportation) explained that the Call Centre Team had moved from Alltami to join the Housing Team in Ewloe recently. He would provide performance data for the last 6 months and suggested that the Call Centre Manager could attend a future committee meeting if required.

The recommendations in the report was moved by Councillor Shotton and seconded by Councillor Evans.

RESOLVED:

- (a) That the Committee Forward Work Programme, as submitted, be approved;
- (b) That the Facilitator, in consultation with the Chair of the Committee be authorised to vary the Forward Work Programme between meetings, as the need arises; and
- (c) That the Committee notes the progress made in completing the outstanding actions.

19. BUS LANES IN FLINTSHIRE – LIMITATION ON USE

The Road Safety Officer, Lee Shone introduced a report to seek a recommendation for Cabinet to approve the limitations on vehicles authorised to utilise the proposed bus lanes on the B5129 between Queensferry and Shotton to utilise Welsh Government Transport Grant funding.

He advised that additional priority measures had been highlighted within the Deeside Industrial Park to provide direct and dedicated 'bus only' access routes into the park.

The Chief Officer (Streetscene and Transportation) added that this was a long term plan and one piece of the jigsaw to get people out of their cars and using public transport which required a culture change.

Councillor Shotton raised concerns about the possible disruption while new lanes were being created but welcomed the abolition of right turns as the next phase. The Chief Officer (Streetscene and Transportation) said that all options would be looked at to make sure that the work would be carried out to limit disruptions. He added that the contractor appointed would be flexible and that the Streetscene Team would be available to talk to the business community and local residents to make sure that if there was any impact it could be acted upon.

Councillors Evans and Johnson raised issues regarding number plate recognition and questioned who would be running this and how it would be controlled. The Road Safety Officer confirmed that it would be run on a similar basis to parking ticket fines. The Chief Officer (Streetscene & Transportation) added that only vehicles authorised by Flintshire would be able to use bus lanes which included out of County vehicles, with a record of permitted users being recorded. Which included out of County vehicles, with a record of permitted users being recorded.

Members raised concerns about width of lanes, use of the lanes by school children on cycles and buses overtaking cycles. The Road Safety Officer advised that travel guidance was strict and had been rigorously adhered to. He added that engagement was taking place with schools regarding cycle routes and accredited cycle proficiency courses for pupils.

The recommendations in the report were moved by Councillor Shotton and seconded by Councillor Dunbobbin.

RESOLVED:

- (a) That the Committee recommends the limitations on vehicles authorised to utilise the proposed bus lanes on the B5129; and
- (b) That the Committee notes the enforcements on all other bus lanes and bus priority measures at key locations across the corridor.

20. WINTER MAINTENANCE POLICY REVIEW 2019-21

The Deputy Leader and Cabinet Member for Streetscene & Countryside introduced Mark Edwards, Area Co-ordinator for the Buckley area who was an expert in winter maintenance. She advised that 6 duty officers worked on a rota basis monitored weather forecasts 24 hours a day.

The Chief Officer (Streetscene & Transportation) introduced the report on the procedures for delivering the Council's winter maintenance and adverse weather services which is reviewed every 2 years. He advised that the weather forecast provider had recently changed to Metdesk by Welsh Government. He

added that improved communication with schools had been progressed to ensure they have copies of forecasts in a timely fashion to inform decision making with regard to school closures.

Members spoke highly of the adverse weather service that was being provided across Flintshire. Councillor Owen Thomas suggested that on occasions there had been issues in rural areas and suggested that farmers should be empowered to use their own initiative to go out in severe conditions, rather than wait for the go ahead by the area co-ordinators, as sometimes conditions were not always the same as where they were being monitored and deteriorated rapidly. The Chief Officer (Streetscene & Transportation) suggested that a way forward may be for contractors to ring the co-ordinators before they go out to get agreement.

The Chairman agreed that the winter maintenance teams were highly regarded and welcomed the opportunity to review the policy based upon lessons learned.

Councillor Dolphin asked if there were any plans for a permanent building instead of the sheeting that was currently being used to cover the 7000 tonnes of rock salt stored at Greenfield Recycling Site. He also asked whether there were plans to reduce the amount stored.

The Chief Officer (Streetscene & Transportation) advised Members that the rock salt was being stored there due to the national shortage experienced in previous years following advice from the Welsh Local Government Association and Welsh Government. He explained most Councils retain a stock of rock salt which was used and re-stocked to maintain reasonable levels.

Councillor Evans reported that most complaints he received were about schools closing and the domino effect whereby once one school closed others followed. Whilst he agreed Flintshire delivered good service, the main reason for Schools closures appeared to be teachers who lived out of County being unable to reach the schools safely. The Chief Officer acknowledged Cllr Evans' concerns and referred to the work being undertaken with schools previously alluded to with regard to improved communication.

The recommendations in the report was moved by Councillor Evans and seconded by Councillor Johnson.

RESOLVED:

That the Committee recommends to Cabinet the reviewed Winter Maintenance Policy (2019-21) which also contains the procedures for delivering the Council's winter maintenance and adverse weather service.

21. YEAR-END COUNCIL PLAN MONITORING REPORT 2018/19

The Chief Officer (Planning & Environment) introduced the Year-end Council Plan Monitoring Report 2018/19. He explained that the report presented the monitoring of progress for the Council Plan priority Green Council and indicated that the key risk was a lack of Central Government Funding.

The Chief Officer (Streetscene & Transportation) provided background information and highlighted some of the positive areas. In response to a question raised by Councillor Dunbobbin concerning the RAG status of 4.1.1.2 reported as green although only 50% complete. The Chief Officer (Streetscene & Transportation) agreed to look into the matter and report back to the Committee.

Councillor Evans raised concern with taking PVC to Household Recycling Sites and asked if a new policy had been introduced at specific sites. The Chief Officer (Streetscene & Transportation) confirmed that there had been no policy changes and would investigate the matter and respond to Members of the Committee.

Councillor Dolphin didn't agree with the green RAG status for the Council's road repairs and maintenance and felt it should be amber. He suggested that Highway Supervisors contact Councillors to find where the problem areas were, and in some areas suggested that it was necessary to walk the areas rather than driving them. .

The Deputy Leader and Cabinet Member for Streetscene & Countryside commented on the recognition by Welsh Government that Flintshire had the best maintained roads in Wales and said that Members were aware of the reduction in funding which had taken place of the last 10 years.

The Chairman congratulated Officers in the way in which additional funding from WG was allocated in a quick and efficient manner.

The recommendations in the report was moved by Councillor Bibby and seconded by Councillor Shotton.

RESOLVED:

That the report be noted.

22. ALL WALES CONCESSIONARY TRAVEL SCHEME – REPLACEMENT OF TRAVEL CARDS (BUS PASSES)

Prior to consideration of the report on the replacement of travel cards the Deputy Leader and Cabinet Member for Streetscene & Countryside highlighted the recent problems with the crashing of the Transport for Wales database. She emphasised that the current passes did not expire until the 31 December 2019 and that anyone could apply on behalf of somebody else as long as they had the relevant information. She added that PDF copies were now available to download from the Transport for Wales website. The Chairman thanked the Deputy Leader and Cabinet Member for Streetscene & Countryside for taking the lead on this.

Councillor Dolphin asked if the £173k contribution from Flintshire was a one off payment or annual contribution. Members were keen for more information to get out to the public about the reasons why the concessionary passes needed to be renewed and how they could apply as the public were concerned that it was a waste of money. Councillor Shotton suggested that members put it on their social media.

Chief Officer (Streetscene & Transportation) explained that the fee dated back to when the Council ran the Concessionary Travel Scheme and since the Welsh Government had taken it over nationally this was an ongoing contribution. He also added that the scheme had been in place for 10 years and needed updating as many people had moved or their details had changed. Leaflets had been distributed giving advice and the Connects Offices in Flintshire who were able to assist with applications. The Chief Officer agreed to raise the issues raised by Members of the Committee with Transport for Wales.

The recommendations in the report was moved by Councillor Bibby and seconded by Councillor Shotton.

RESOLVED:

That the process to re-issue Concessionary Travel Cards to all eligible residents in Flintshire be noted.

23. MEMBERS OF THE PUBLIC AND PRESS IN ATTENDANCE

There was one member of the press in attendance.

(The meeting started at 10.00 am and ended at 11.40 am)

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Chairman

ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE
15 OCTOBER 2019

Minutes of the meeting of the Environment Overview & Scrutiny Committee of Flintshire County Council held in the Greenfield Valley Heritage Park, Greenfield, Holywell on Tuesday, 15 October 2019

PRESENT: Councillor Patrick Heesom (Chairman)

Councillors: Mike Allport, Sean Bibby, Chris Dolphin, David Evans, George Hardcastle, Cindy Hinds, Ray Hughes, Dennis Hutchinson, Joe Johnson, Vicky Perfect, Paul Shotton and Owen Thomas

APOLOGIES: Councillor Andy Dunbobbin and Councillor Veronica Gay.

ALSO PRESENT: Councillor Haydn Bateman

CONTRIBUTORS: Councillor Carolyn Thomas, Deputy Leader and Cabinet Member for Streetscene and Countryside, Councillor Chris Bithell, Cabinet Member for Planning and Public Protection, Chief Officer (Streetscene and Transportation), Chief Officer (Planning, Environment and Economy), Service Delivery Manager, Bereavement Services Manager, Access & Natural Environment Manager, Countryside & Access Awareness Officer, Gladys Harrison Chair, Greenfield Valley Trust and Highway Network Manager

IN ATTENDANCE: Environment Overview & Scrutiny Facilitator and Democratic Services Officers

24. DECLARATIONS OF INTEREST

None were received.

25. FORWARD WORK PROGRAMME AND ACTION TRACKING

The Overview & Scrutiny Facilitator presented the current Forward Work Programme for consideration.

In response to an issued raised about flood risk and climate change by Councillor Hinds, the Chief Officer (Planning, Environment and Economy) advised that a report could be brought to the December meeting.

Members also requested a report on wildflowers on grass verges to be considered at a future meeting.

RESOLVED:

- (a) That the Committee Forward Work Programme be noted;
- (b) That the Facilitator, in consultation with the Chair of the Committee be authorised to vary the Forward Work Programme between meetings, as the need arises; and
- (c) That the progress made in completing the outstanding actions be noted.

26. GREENFIELD VALLEY – SIX MONTHLY PROGRESS REPORT

The Chief Officer (Planning, Environment and Economy) introduced the six monthly progress report on Greenfield Valley and confirmed that in August the Management Agreement between Flintshire County Council and Greenfield Valley Trust was agreed. He invited the Access & Natural Environment Manager to present the report.

The Access & Natural Environmental Manager presented the key highlights from the last 6 months on the work carried out at Greenfield Valley. These were

- Site Management
- Heritage Lottery Fund
- Active Travel Route
- Volunteering
- Fire Alarm / Electrics
- Health and Safety Assessment
- Greenflag

The Countryside & Access Awareness Officer then showed a short video of the park and gave a report on the positive progress that Greenfield Valley had achieved through the following

- Promotions
- Social Media
- Events

The Chair of Greenfield Valley Trust welcomed the new positive relationship between the two organisations and praised the team for their hard work over the last months. She admitted that things still go wrong but with great team work problems were soon put right and now things were moving forward.

Councillor Johnson raised the issue of fly tipping and the Countryside & Access Awareness Officer agreed to put some information on Facebook along with the video that was shown at Committee.

Councillor Owen Thomas questioned where they got their electricity from given the amount of water that was flowing close to the Park. The Access & Natural Environment Manager confirmed that the electric part had been completed but the water wheel was not working. He confirmed that work was underway on the project and it had been given priority.

Members were very complimentary in what had been done in the last 6 months and wanted them to continue to promote the Heritage Centre via social media. Councillor Shotton also added that it might be advantageous to contact local hotels and caravan parks. In response the Countryside & Access Awareness Officer confirmed that local hotels and caravans parks had been given leaflets and people were visiting the Centre some from as far away as Birmingham.

The recommendation was proposed by Councillor Paul Shotton and seconded by Councillor Joe Johnson.

RESOLVED:

That the content of the report and the positive progress achieved at Greenfield Valley be noted.

27. WASTE STRATEGY REVIEW CONSULTATION

Prior to the consideration of the report The Deputy Leader and Cabinet Member for Streetscene and Countryside wanted to advise the Committee that Flintshire were performing well on recycling and ahead of targets being the third best in Wales and Wales being the third best in the world.

The Chief Officer (Streetscene and Transportation) gave background to the report and asked the Committee for their feedback on the 6 week consultation on recycling which he would come back with the results once completed. He introduced the Service Delivery Manager who reported on the following

- Recycling Targets and Performance
- The need to Review Recycling Targets
- Review of Current Waste Strategy

The Chairman questioned why the consultation period was so short being only six weeks long. The Service Delivery Manager stated that nearly 7,805 responses had already been received and that the consultation didn't end until 31st October. The electronic survey would do the majority of the analysis but over 2,000 individual comments would need to be gone through.

Questions were asked about the disposal of nappies. The Chief Officer (Streetscene and Transportation) said that this was being looked into and that Welsh Government (WG) were investing in a North Wales recycling plant for nappies but for the short term they were still to be taken to Parc Adfer.

Concerns were raised about residual waste. The Deputy Leader and Cabinet Member for Streetscene and Countryside commented that on the whole residual waste had reduced due to the increase in side waste enforcement. The Service Delivery Manager added that residual waste would be collected and a sticker would be put on the bin to indicate that it had been taken but side waste should not be presented. This would be followed up by a letter and an FPN for further offences. Councillor Hutchinson questioned why it was not taken as he saw it as people being responsible for waste but he was advised that usually the black bag had recyclable items in it.

The size of bins and frequency of collection was also raised. Councillor Hardcastle commented that older people would not be able to manage bigger bins while Councillor Dolphin suggested that if bins were smaller it might force people to recycle more. Bins would need to be bigger if collections changed to 3-4 weeks.

Councillor Bibby reported that most residents were good at recycling and that the WG should enforce manufacturers to use recyclable or bio degradable

packaging. He also stated that recycling receptacles and bags were sometimes hard to get hold of. He did not support 3-4 weekly collections and that focus should be on encouraging people to recycle more.

Other members were in support of lobbying WG and the Deputy Leader and Cabinet Member for Streetscene and Countryside said that the Government were looking into new legislation around producer responsibility.

In response to a question raised by Councillor Allport, the Service Delivery Manager confirmed that they were no longer using the company that supplied the stickers for the brown bins and that they were looking at a tag system as these could be less easily removed and were more robust.

Councillor Hughes raised a concern about the lack of space for bins by terraced houses due to their close proximity and that side waste could not be easily identified to a particular house. The Chief Officer (Streetscene & Transportation) advised that a lot of work was taking place with regard to communal pick up areas, including having cameras installed in some areas.

Councillor Evans suggested that door to door consultations take place in problem areas and questioned why consultations in the Connect Centres and Libraries were only during the day.

The Chief Officer (Streetscene & Transportation) was in agreement and said that Officers would engage with residents in problem areas. He also agreed that consultation events needed to be held at different times to suit residents.

The recommendations were proposed by Councillor Sean Bibby and seconded by Councillor Paul Shotton.

RESOLVED:

- (a) That the Council's current recycling performance be noted; and
- (b) That the feedback on the points raised within the consultation programme and questionnaire be noted.

28. GRASS CUTTING POLICY REVIEW

The Chief Officer (Streetscene & Transportation) introduced a report highlighting the frequency of grass cutting for each category as defined within the current Grass Cutting Policy. He invited the Highway Network Manager to provide an overview on existing standards. He reported that Contractors had to be brought in to maintain standards until the end of September due to resources being redirected to localised summer flooding incidents and record breaking temperatures promoting the growth of grass.

Councillor Evans asked what the costings were for the removal of grass that had been cut on sports fields and pensioner complexes. He emphasised that this should not be left and should be taken away which would reduce the amount of complaints received.

The Highway Network Manager said that there would be a 70% increase in cost if the grass was to be collected as this would require new machinery and equipment. The Chief Officer (Streetscene & Transportation) said that he would report back at the December/January meeting with figures.

Councillor Hughes agreed with Councillor Evans and said that Leeswood intended to wild seed green areas next year so that grass would not need cutting. The Chief Officer (Streetscene and Transportation) reminded the Committee that the report recommended that Town & Community Councils put forward areas for consideration for wildflower planting to trial an alternative for less frequent cuts and longer grass.

The Deputy Leader and Cabinet Member for Streetscene and Countryside shared photos of examples of where wildflowers could be planted at low cost.

In response to a question asked by Councillor Bibby an explanation was given on the grass cutting regime at cemeteries.

Councillor Hardcastle thanked the Chief Officer, the Highway Network Manager and Streetscene for the grass cutting that had been carried out in Aston.

The Chief Officer (Streetscene & Transportation) said he would speak to Councillor Hutchinson about an issue with a contractor after the meeting and he agreed to circulate information on the Voluntary Planting Scheme "Our Backyard".

Councillor Evans proposed that the decision be deferred to consider a report on exact costing of the removal of grass cuttings in certain areas such as pensioner complexes, school playing fields and communal areas.

The Chief Officer (Streetscene & Transportation) agreed to report back in December/January on the cost. This was supported by the Committee.

The recommendations were proposed by Councillor David Evans and seconded by Councillor George Hardcastle.

RESOLVED:

- (a) That the Committee requests a further report giving an outline of the cost of introducing grass collection within the Grass Cutting Policy
- (b) That the Committee recommends Cabinet approves the promotion of a programme of wildflower planting with those Town & Community Councils who wish to support the initiative.

29. ASH DIEBACK ACTION PLAN

The Chief Officer (Planning, Environment and Economy) gave a brief introduction to the report stating that the purpose was to raise awareness of the problem which was moving quicker than expected and make Members aware of the action plans. He introduced the Access & Natural Environment Manager who explained in more depth the situation.

He explained that this years' monitoring showed that it is now endemic across the county and the disease was likely to wipe out the majority of the 24,000 ash trees with significant environmental impact. Flintshire was fortunate in that they have a dedicated Tree Officer (unlike neighbouring authorities) who have outlined plans to prioritise removing infected trees from roadsides, schools and other public locations. He added that infected trees not on council land would be more problematic. Pictures of infected trees were shown to the Committee.

The Deputy Leader and Cabinet Member for Streetscene and Countryside reported that the issues highlighted within the report had a financial risk attached and therefore she had raised this with the Welsh Local Government Association (WLGA).

The Chairman commented on the importance of communicating the gravity of the situation and drew attention to the quality of the report which he felt should be made available more widely.

The Countryside & Access Awareness Officer said that care needed to be taken on the right communication with the public to avoid panic and that a plan was in place to manage the problem.

The Chief Officer (Planning, Environment and Economy) highlighted the budget pressure identified in the report.

RESOLVED:

- (a) That the content of the plan be noted; and
- (b) That the awareness of the potential impact for the Authority in terms of finance and health & safety risks be noted.

30. CEMETERY PROVISION AND FUTURE STRATEGY

The Chief Officer (Streetscene & Transportation) introduced a report to seek support for the purchase of identified land to extend Hope and Hawarden Cemeteries. Also that investigations into future burial provisions at other Cemeteries in the County commence 4 years prior to the anticipated point when the existing capacity has been reached. He invited the Bereavement Manager to provide an overview of the key points on the report.

With regard to the Cemeteries in Buckley the Chief Officer (Streetscene & Transportation) stated that there was a need to start looking at solutions as there was only 9 year capacity left. Councillor Hutchinson reported on issues that he felt the Council needed to re-visit at a future date regarding availability of land in the Buckley area. He had spoken with the Vicar of Bistre Church who had indicated that he would be willing to release a section of land to the Council if required.

In relation to questions asked by Councillor Hardcastle the Bereavement Manager identified the land at Hawarden No. 2 Cemetery was adjacent to the bottom side on the left which would give 30 more years based on the current burial rate.

The Chairman thanked the Officers and Cabinet Members for their attendance.

The recommendations were proposed by Councillor Paul Shotton and seconded by Councillor Cindy Hinds.

RESOLVED:

- (a) That the Committee supports the purchase of the identified land to extend Hope and Hawarden Cemeteries.
- (b) That the Committee recommends that investigations into future burial provisions at other Cemeteries in the County should commence 4 years prior to the anticipated point when the existing capacity will be reached.

31. MEMBERS OF THE PUBLIC AND PRESS IN ATTENDANCE

There was one member of the press in attendance.

(The meeting started at 10.00 am and ended at 12.32 pm)

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Chairman

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ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

Date of Meeting	12 November 2019
Report Subject	Forward Work Programme and Action Tracking
Cabinet Member	Not applicable
Report Author	Environment Overview & Scrutiny Facilitator
Type of Report	Operational

EXECUTIVE SUMMARY

Overview & Scrutiny presents a unique opportunity for Members to determine the Forward Work programme of the Committee of which they are Members. By reviewing and prioritising the Forward Work Programme Members are able to ensure it is Member-led and includes the right issues. A copy of the Forward Work Programme is attached at Appendix 1 for Members' consideration which has been updated following the last meeting.

The Committee is asked to consider, and amend where necessary, the Forward Work Programme for the Environment Overview & Scrutiny Committee.

The report also shows actions arising from previous meetings of the Environment Overview & Scrutiny Committee and the progress made in completing them. Any outstanding actions will be continued to be reported to the Committee as shown in Appendix 2.

RECOMMENDATION

1	That the Committee considers the draft Forward Work Programme and approve/amend as necessary.
2	That the Facilitator, in consultation with the Chair of the Committee be authorised to vary the Forward Work Programme between meetings, as the need arises.
3	That the Committee notes the progress made in completing the outstanding actions.

REPORT DETAILS

1.00	EXPLAINING THE FORWARD WORK PROGRAMME AND ACTION TRACKING
1.01	Items feed into a Committee's Forward Work Programme from a number of sources. Members can suggest topics for review by Overview & Scrutiny Committees, members of the public can suggest topics, items can be referred by the Cabinet for consultation purposes, or by County Council or Chief Officers. Other possible items are identified from the Cabinet Work Programme and the Improvement Plan.
1.02	<p>In identifying topics for future consideration, it is useful for a 'test of significance' to be applied. This can be achieved by asking a range of questions as follows:</p> <ol style="list-style-type: none">1. Will the review contribute to the Council's priorities and/or objectives?2. Is it an area of major change or risk?3. Are there issues of concern in performance?4. Is there new Government guidance of legislation?5. Is it prompted by the work carried out by Regulators/Internal Audit?
1.03	In previous meetings, requests for information, reports or actions have been made. These have been summarised as action points. Following a meeting of the Corporate Resources Overview & Scrutiny Committee in July 2018, it was recognised that there was a need to formalise such reporting back to Overview & Scrutiny Committees, as 'Matters Arising' was not an item which can feature on an agenda.
1.04	It was suggested that the 'Action tracking' approach be trialled for the Corporate Resources Overview & Scrutiny Committee. Following a successful trial, it was agreed to extend the approach to all Overview & Scrutiny Committees.
1.05	The Action Tracking details including an update on progress is attached at Appendix 2.

2.00	RESOURCE IMPLICATIONS
2.01	None as a result of this report.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	In some cases, action owners have been contacted to provide an update on their actions.

4.00	RISK MANAGEMENT
4.01	None as a result of this report.

5.00	APPENDICES
5.01	Appendix 1 – Draft Forward Work Programme Appendix 2 – Action Tracking for the Environment OSC.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Minutes of previous meetings of the Committee as identified in Appendix 2. Contact Officer: Margaret Parry-Jones Overview & Scrutiny Facilitator Telephone: 01352 702427 E-mail: Margaret.parry-jones@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	Improvement Plan: the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish an Improvement Plan.

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DRAFT

Date of Meeting	Subject	Purpose of Report/Presentation	Scrutiny Focus	Responsible/Contact Officer	Submission Deadline
<p>Tuesday 10th December 10.00 am</p>	Waste Consultation	To consider the outcome of the Waste Consultation	Policy Development	Chief Officer Streetscene & Transportation	
	Effect of roadworks by utilities and dropped kerbs policy and practices.	To consider the policy	Consultation	Chief Officer Streetscene & Transportation	
	Integrated Transport	To receive an overview of current developments.	Assurance	Chief Officer Streetscene & Transportation	
	Flint Landfill and Crumps Yard Solar PV Final Business Cases	To consider the final business cases for solar PV developments at Flint Landfill and Crumps Yard following planning permission and tender exercise to determine capital costs. Members to review the business cases to ensure they are robust prior to final review by Cabinet.	Consultation	Chief Officer Planning, Environment & Economy	
	Climate Change	To receive a report as requested at Committee on 15 October 19.		Chief Officer Planning, Environment & Economy	
Medium Term Financial Strategy & Budget	To advise members of the latest budget position for 2020/21 and any specific proposals for the Portfolio	Consultation	Corporate Finance Manager		

Date of Meeting	Subject	Purpose of Report/Presentation	Scrutiny Focus	Responsible/Contact Officer	Submission Deadline
Tuesday 14th January 10.00 am	Fleet Electrification	To consider proposals for fleet electrification.	Consultation	Chief Officer Streetscene & Transportation	
	Pest Control	To receive an update on the service.		Chief Officer Planning, Environment & Economy	
	Provision of MOT's and other Commercial Opportunities	To consider commercial opportunities within the Streetscene & Transportation portfolio.		Chief Officer Streetscene & Transportation	
	Grass Cutting Policy	To consider options for grass collection.	Consultation	Chief Officer Streetscene & Transportation	
Tuesday 10th March 10.00 am	Visit to Parc Adfer				
	Waste Permitting & Data Flow	To receive a report	Assurance	Chief Officer Streetscene & Transportation	
	Quarter 3 Council Plan Monitoring Report	To enable members to fulfil their scrutiny role in relation to performance monitoring.	Performance Monitoring/ Assurance	Facilitator	
Tuesday 7th April 10.00 am	Garden Waste update	To receive a progress report	Assurance	Chief Officer Streetscene & Transportation	

Date of Meeting	Subject	Purpose of Report/Presentation	Scrutiny Focus	Responsible/Contact Officer	Submission Deadline
Tuesday 5 th May 10.00 am					
Tuesday 7 th July 10.00 am	Year-end Council Plan Monitoring Report	To enable members to fulfil their scrutiny role in relation to performance monitoring.	Performance Monitoring/ Assurance	Facilitator	

Items to be scheduled:-

Wild Flowers on grass verges.

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ACTION TRACKING FOR THE ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

Meeting Date	Agenda Item	Action Required	Action Officer(s)	Action taken	Timescale
21.05.19	Mold to Broughton Cycleway	Detailed designs to be shared when completed. Not yet available.	Sue Price	Details will be shared when available.	On-going
17.09.19	Forward work programme/action tracking	Steve Jones to provide feedback to Committee when trial is completed.	Steve Jones	Information to be provided when trial is completed.	Ongoing
17.09.19	Forward work programme/action tracking	North Wales Regional Growth Deal – invitation to Community & Enterprise OSC when item is considered on 18 th December.	Margaret Parry-Jones	Invitation to be extended to Members of the Committee.	Ongoing
17.09.19	All Wales Concessionary Travel Scheme	Chief Officer to raise issue of why the re-application was necessary with Transport for Wales.	Steve Jones	Ceri Hansom is raising the issue with Transport for Wales	Ongoing
15.10.19	Forward Work Programme	Climate Change to be added to Forward Work Programme	Margaret Parry-Jones	Added to December Forward Work Programme	Completed
15.10.19	Forward Work Programme	Wildflowers – Grass Verges to be added to Forward Work Programme	Margaret Parry-Jones	Added to items to be scheduled on Forward Work Programme	Completed
15.10.19	Grass Cutting Policy	Information on 'Our Back Yard to be circulated.	Steve Jones	Contact address emailed to Members	Completed

15/10.19	Waste Strategy	Consultation events to be offered at alternative times to morning only.	Steve jones	Unable to arrange on this occasion due to timescales. To be considered for future consultation events.	Completed.
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ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE

Date of Meeting	Tuesday 12 th November 2019
Report Subject	Review of the Council's Environmental Enforcement Policy
Cabinet Member	Deputy Leader and Cabinet Member for Streetscene and Countryside; and Cabinet Member for Planning, Environment and Economy
Report Author	Chief Officer (Streetscene and Transportation) Chief Officer (Planning, Environment and Economy).
Type of Report	Operational

EXECUTIVE SUMMARY

In December 2013 Cabinet approved a single policy for all of its Environmental Enforcement activities. Entitled "Managing the Local Environment", the Policy included an explanation of all the Environmental Enforcement arrangements operated by the Council, across all service areas and the powers under which the Enforcement activities are carried out.

Environment Overview and Scrutiny Committee requested a report on Environmental Enforcement and in order that Committee can consider the matter fully, the Policy has been reviewed to reflect the various changes, both to legislation and Portfolio operating arrangements in the period since 2013.

RECOMMENDATIONS

1	That Scrutiny recommends Cabinet approve the proposed revisions to the Council's Environmental Enforcement Policy (Appendix 1).
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REPORT DETAILS

1.00	BACKGROUND TO THE POLICY
1.01	<p>The local environment influences our quality of life and also impacts on our experience whether living, visiting or working within the County. Whilst Flintshire County Council has a responsibility for maintaining a clean environment for all, our communities also has an integral role and the policy recognises the need for partnership working in order to achieve a safer, cleaner and greener County.</p>
1.02	<p>Enforcement plays a vital role in maintaining a clean and safe environment by initially providing information and advice to individuals regarding their rights and citizenship duties and where individuals and/or businesses fail to recognise and change their negative behaviour, enforcement ensures that they are made accountable for their actions, through various legislative processes.</p>
1.03	<p>The Clean Neighbourhoods and Environment Act 2005 enhanced existing powers under the 1990 Environment Protection Act and saw the introduction of new powers for local authorities to help tackle environmental crime. The Antisocial Behaviour, Crime and Policing Act 2014 further enhanced the powers available to deal with anti-social behaviour and introduced the Public Space Protection Orders (PSPO's) across a wide range of environmental areas. All of the Acts provide effective powers and tools to tackle environmental issues and deal quickly with antisocial behaviour which include littering, graffiti, poor waste management and dog control orders.</p> <p>The Council's enforcement policy sets out how we will use these powers, in our current enforcement work, to ensure an effective, clear and consistent approach is taken to all environmental crime across Flintshire.</p>
1.04	<p>The Environmental Enforcement Policy explains our approach towards all of the key environmental issues which our residents and staff face on a daily basis and the policy is intended to be a reference point for residents, members and officers. The table referenced at the end of the document shows clearly who is responsible for individual areas of enforcement within the Council.</p>
1.05	<p>The primary aim and objective of the policy is to improve Flintshire's local environmental quality, by reducing environmental crime across the County.</p> <p>To meet this aim, the policy will seek to achieve the following objectives:</p> <ul style="list-style-type: none">• To raise awareness of good waste management, litter control, dog control, highway obstructions and other local environmental quality issues to everyone across the County• To educate and work in partnership with residents, businesses and visitors around their role and responsibilities in terms of these matters.• To undertake enforcement action only as necessary and in a reasonable, equitable and proportionate manner.

	<p>This approach will ensure that:</p> <ul style="list-style-type: none"> • Enforcement is carried out in a fair and equitable way; • We assist business and others in meeting their legal obligations; • We focus on prevention rather than just cure; • We take firm and consistent action against those that flout the law; • That all allegations of enforceable offences by delegated officers are properly recorded; • The proper investigation of all offences enforceable are undertaken within the limits of the statutory requirements. 																				
1.06	<p>The main focus areas for the policy include:</p> <ul style="list-style-type: none"> • Littering • Waste management – including side waste enforcement, the appropriate use of the waste collection containers and returning bins after collections have been made and the residents duty of care to pass their waste to an approved contractor • Commercial Waste disposal • Fly tipping • Graffiti • Fly posting • Dog Control orders • Stray Dogs • Sites detrimental to the local amenity of an area • Statutory public health notices • Drinking control areas • Abandoned vehicles • Abandoned supermarket trolleys • Obstruction on the public highway and right of way network • Mud or other obstruction on the public highway • On-street and off-street parking offences 																				
1.07	<p>All Streetscene enforcement activities are carried out by the enforcement team based in Alltami depot. The team has 8 full time officers and a working supervisor. Complaints and enquiries are dealt with by the manager and support staff from within the Streetscene and Transportation portfolio.</p>																				
1.08	<p>Keep Wales Tidy undertake annual surveys of the cleanliness of streets in every County in Wales. The results from the past 4 years are as follows:</p> <table border="1" data-bbox="320 1720 1083 1921"> <thead> <tr> <th></th> <th>Flintshire Score</th> <th>All Wales Average</th> <th>Rank</th> </tr> </thead> <tbody> <tr> <td>2015-16</td> <td>69.80</td> <td>68.50</td> <td>7th</td> </tr> <tr> <td>2016-17</td> <td>72.40</td> <td>69.70</td> <td>5th</td> </tr> <tr> <td>2017-18</td> <td>67.90</td> <td>69.00</td> <td>11th</td> </tr> <tr> <td>2018-19</td> <td>70.60</td> <td>70.30</td> <td>8th</td> </tr> </tbody> </table> <p>The surveys shows the percentage of streets Graded B or above in terms of their cleanliness.</p>		Flintshire Score	All Wales Average	Rank	2015-16	69.80	68.50	7th	2016-17	72.40	69.70	5th	2017-18	67.90	69.00	11th	2018-19	70.60	70.30	8th
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2018-19	70.60	70.30	8th																		

1.09	The number of FPN's issued over the same period are shown below:					
	Number of Fixed Penalty Notices Issued					
	Year	Litter	Dog Foul	PSPO	Side Waste	Fly Tipping
	2015-16	92	25			
	2016-17	2905	88			
	2017-18	3788	23			
	2018-19	594	7	3	1	
	2019-20 (to date)	48	1	39	4	11

2.00	RESOURCE IMPLICATIONS
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2.01	The resources to deliver the existing enforcement standards are sufficient, although there are growing demands for additional enforcement activity throughout the County for most of the areas of activity.
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3.00	CONSULTATIONS REQUIRED / CARRIED OUT
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3.01	With Cabinet Members.
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4.00	RISK MANAGEMENT
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4.01	<p>The proposals do not change the current arrangements or standards, all of which were impact assessed at the point of introduction</p> <p>Any changes to existing arrangements will require further work to assess the impact across all protected groups.</p>
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5.00	APPENDICES
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5.01	Appendix 1 – Revised Environmental Enforcement Policy “Managing the Local Environment”.
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6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
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6.01	<ul style="list-style-type: none"> • Environmental Protection Act 1990 • Refuse Disposal and Amenity Act 1978 • Highways Act 1980 • The Traffic Management act 2004 • Civil Enforcement of Road Traffic Contraventions Regulations 2013 • Town and Country Planning Act 1990 • Anti-Social Behaviour Act 2003 • Clean Neighbourhoods and Environment Act 2005 • Damage by Pests Act 1949
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	<ul style="list-style-type: none"> • Various other Acts relating to Highways and the Environment • Wellbeing of Future Generations Act • The Antisocial Behaviour, Crime and Policing Act 2014 <p>Contact Officer: Stephen Jones Telephone: 01352 704700 E-mail: Stephen.o.jones@flintshire.gov.uk</p>
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7.00	GLOSSARY OF TERMS
7.01	FPN – Fixed Penalty Notice.

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Managing the Local Environment

Flintshire County Council's Environmental Enforcement Policy

CONTENTS

1. Background
2. Aims and Objective of the Policy
3. Scope of Policy
4. Main Focus Areas
 - 4.1 Litter
 - 4.2 Residential Waste
 - 4.3 Commercial Waste
 - 4.4 Fly Tipping
 - 4.5 Graffiti
 - 4.6 Advertisements
 - 4.7 Dog Orders
 - 4.8 Sites Detrimental to the Amenity of an Area
 - 4.9 Public Health and Statutory Nuisance
 - 4.10 Drinking Alcohol in Public Places
 - 4.11 Abandoned Vehicles
 - 4.12 Abandoned Supermarket Trolleys
 - 4.13 Obstruction of the Public Highway
 - 4.14 Obstructions to the Highway or Rights of Way Network
 - 4.15 Car Parking
5. Application of the Enforcement Policy
6. Environmental Enforcement Protocols

1. Background

- 1.1 Flintshire County Council and its Statutory Partners have a responsibility to keep our streets clean and tidy, collect residents' refuse and recycled waste material, maintain and improve the quality of our public spaces and take action against those who act in a way that may affect these.
- 1.2 The local environment influences our quality of life and also impacts on our experience whether living, visiting or working within the County.
- 1.3 Whilst Flintshire County Council has a responsibility for maintaining a clean environment for all, our community also has an integral role and this policy recognises the need for partnership working in order to achieve a safer, cleaner and greener County.
- 1.4 Enforcement plays a vital role in maintaining a clean and safe environment by providing information and advice to individuals regarding their rights and citizenship duties. Where individuals and/or businesses fail to recognise and change their negative behaviour, enforcement ensures that they are made accountable for their actions through legislative processes.
- 1.5 The Clean Neighbourhoods and Environment Act 2005 saw the introduction of new powers for local authorities to help tackle environmental crime. The Act introduced effective powers and tools to tackle poor environmental quality and antisocial behaviour such as litter, graffiti, waste collections and dog control orders. This policy sets out how we use the powers in our current enforcement work to ensure an effective, clear and consistent approach to tackling environmental crime across Flintshire.

2. Aims and Objective of the Policy

- 2.1 Our aim is to improve the local environmental quality by reducing environmental crime across the County
- 2.2 To meet this aim, the policy will seek to achieve the following objectives:
 - To raise awareness of good waste management, litter control, dog control, highway obstructions and other local environmental quality issues to everyone across the County
 - To educate and work in partnership with residents, businesses and visitors around their role and responsibilities in terms of good waste management, litter control, dog control, highway obstructions and other local environmental quality issues

- To undertake any enforcement action as necessary, in a reasonable, equitable and proportionate manner.
- To take all enforcement decisions in a proportionate manner and strive for high standards of consistency.
- To take all enforcement action without education and advice only when the severity of the situation dictates.

2.3 These objectives reflect Flintshire County Council enforcement principles, based upon national standards which state that good enforcement practice should have clear standards, be carried out in an open, helpful manner, have a proportionate and consistent approach and deal effectively with any complaints about the service.

This approach will ensure that:

- Enforcement is carried out in a fair and equitable way;
- We assist business and others in meeting their own legal obligations;
- We focus on prevention rather than just cure;
- We take firm action against those that flout the law;
- That all allegations of enforceable offences by delegated officers are properly recorded;
- That the policy underpins other National, Regional and Local strategies such as the Flintshire Green Space Framework Strategy.
- The proper investigation of all offences enforceable within the limits of the statutory requirements of the following statutes that may have been amended from time to time including:-

- (i) Environmental Protection Act 1990
- (ii) Refuse Disposal (Amenity) Act 1978
- (iii) Highways Act 1980
- (iv) The Traffic Management act 2004
- (v) Civil Enforcement if Road Traffic Contraventions Regulations 2013
- (vi) Town and Country Planning Act 1990
- (vii) The Antisocial Behaviour, Crime and Policing Act 2014
- (viii) Clean Neighbourhoods and Environment Act 2005
- (ix) Damage by Pests Act 1949
- (x) Education Act 1996
- (xi) Criminal Justice and Police Act 2001
- (xii) Various other Acts relating to Highways and the Environment

2.4 More information on our principles and approach to enforcement within Flintshire can be found in the Flintshire County Council Public Protection Enforcement Policy.

This can be found online www.flintshire.gov.uk/enforcement

3. Scope of Policy

- 3.1 This policy sets out the standard and guidance that will be applied by Flintshire County Council, acting in their role as regulator and enforcement agency across the range of relevant legal powers and duties.
- 3.2 This policy applies to all waste and local environmental quality issues experienced across Flintshire on both public and private land. These issues affect the environmental, social and economic wellbeing of our County and have a major impact on the quality of life of those who live, work or visit.
- 3.3 All of the issues highlighted in this Policy are of great importance in creating and maintaining a clean and safe Flintshire. We seek, however, to prioritise work on certain issues to approach enforcement work in a structured way, targeting the most prevalent issues affecting Flintshire's environment.

The current priority areas for the Policy driven by the elements described are;

- Domestic refuse bags dumped on streets outside of collection times
- Commercial waste bags left on streets outside of collection times
- Fly tipping and illegal dumping of waste on public and private land
- Littering in town centre areas and other highways
- Graffiti on public infrastructure and in footpath areas
- Irresponsible dog ownership
- Sites detrimental to the amenity of a neighbourhood
- Abandoned Vehicles
- Obstacles / Hazards in the highway and on Rights of Way
- Enforcement within public space addressing issues which reduce our living, working and environmental quality.

4. **Main Focus Areas:**

4.1 **Litter**

1. It is illegal to purposely drop litter. The Environmental Protection Act 1990 (Section 87) states that litter is anything purposely dropped, thrown, left or deposited, in any place open to the air, including litter thrown from the street into a private garden or watercourse. Litter mainly consists of synthetic materials often associated with smoking, eating and drinking, including cigarette butts and chewing gum.
2. Flintshire County Council provides litter bins at selected busy locations along the highway and open spaces across the County. In order to keep Flintshire a clean place, these bins should be used for litter and dog fouling material or the material should be taken home for appropriate disposal.
3. We will aim to reduce the level of littering by undertaking general litter education and awareness raising across the County as well as issuing Fixed Penalty Notices (FPNs) to those people who choose not to follow the advice.
4. Where appropriate, authorised officers will use Fixed Penalty Notices (FPNs) to highlight that littering is regarded as unacceptable behaviour in Flintshire and along with other agencies such as North Wales Police, the Council will take a zero tolerance approach, if the authorised office is sure the litter was dropped deliberately.
5. The distribution of free literature can have a great impact on an area if the printed material is dropped, so creating litter, and by the distribution method leading to possible highway obstructions. Powers in the Clean Neighbourhoods and Environment Act 2005 (CNEA) enable us to introduce a consent system to permit businesses and individuals to distribute free literature in designated areas within the County.
6. Whilst traders cannot have control over their customers, the items they sell will often end up as litter, or their customers enjoyment of their premises will lead to litter such as cigarette butts at licensed pubs. We aim to work in partnership with business to minimise the impact of litter from shops. The introduction of Street Litter Control Notices will allow us to serve a legal notice on an establishment that contributes to an ongoing litter problem in an area. FPN powers may be used if the conditions of the Notice are breached.
7. Individuals using commercial premises and contributing to litter (such as smoking outside and discarding cigarette ends or fast food wrappers on the floor) will also be issued with a FPN.

8. Should individuals be witnessed throwing litter from cars, including cigarette ends, officers will note the registration number of the vehicle and the registered keeper of the vehicle will be issued with a FPN for the offence.
9. A FPN may be used as a means of disposing of the offence by means other than prosecution. It is the offender's opportunity to avoid a conviction if they pay in full a penalty instead. Non-payment or partial payment of a penalty notice is generally not an offence in its own right and should a recipient not pay in full the penalty offered within the timescale specified, prosecution may be necessary for the actual offence.

4.2 Waste

Flintshire is a Waste Collection Authority and has a duty to provide a household waste collection service which it does through the Streetscene and Transportation portfolio.

1. Residential Waste

- a. Black rubbish bins will be emptied on the same day of the week every fortnight, alternating with the brown garden waste bin.
- b. Food waste will be collected on the same day every week along with the recycling (blue box, blue bag and white sack).
- c. The only change to collection dates will be around the Christmas period (other bank holidays do not affect collections).
- d. Residents are asked to make sure that the wheeled bins are presented at the kerbside with the bin lid closed by 7am on their collection day, to ensure collection. If necessary and if it is safe to do so, bins can be placed out for collection the night before.
- e. All wheeled bins, food containers and recycling boxes/bags must be placed:
 1. At the boundary or curtilage of the property with the public highway, without causing obstruction
 - or
 2. At a designated collection point in the vicinity of the property which will be notified to the resident in advance.
- f. Containers may be placed on the driveway or footpath leading to the property however they must be reachable by the collection teams without the need for them to enter on the property to collect the container. No

containers should be presented behind closed gates. The collection point for householders with long private drives will be the point where their drive meets the road/highway.

- g. In order to ensure that Recycling Targets are achieved, excess or side waste should not be left on collection day. The crew will note the location of any side waste that is presented and report the occurrence to Enforcement Officers in order who will issue a first warning letter to the property. If side waste continues to be presented a second notice will be served on the property and if side waste is evidence against the Authority will take enforcement action against the property through the use of a Fixed Penalty Notice.
- i. Bulky household items can be disposed of in several ways.
 - 1. By the specific Bulky collection service (charged)
 - 2. At the Council's Household Recycling Centres
- j. Our roadside collection team will be unable to collect these items as part of the normal domestic waste collection service and residents should refrain from putting these out on collection day.
- k. Information on how these items can be collected, as well as other frequently asked questions in relation to residential waste can be found by contacting;
- l. Where residents require to dispose of an item of waste that is not collected by the Authority they must use approved, registered, contractors under the waste Duty of Care regulations. Residents must be sure that their waste is transferred to a company authorised to take it and who will transport, recycle or dispose of it safely and compliantly. This transfer of waste must be officially recorded on a waste transfer note. Residents will receive a waste transfer note from their authorised waste company and this record must be kept and stored, for 2 years and must be produced if asked by an authorised officer.
- m. Failure to produce a waste transfer note can result in a FPN being issued by an Authorised Enforcement Officer.

Streetscene Contact Centre – 01352 701234 or on the Councils website
www.flintshire.gov.uk/streetscene

4.3 Commercial Waste

1. Businesses are under a duty to ensure that their waste is stored, presented and disposed of in accordance with the waste Duty of Care regulations. This duty states that businesses must take all reasonable steps to store and dispose of their waste in a compliant way.
2. Businesses must be sure that their waste is transferred to a company authorised to take it and who will transport, recycle or dispose of it safely and compliantly. This transfer of waste must be officially recorded on a waste transfer note. Businesses will receive a waste transfer note from their authorised waste company and this record must be kept and stored by the business, for 2 years and must be produced if asked by an authorised officer.
3. If a company transport waste as part of their business or otherwise for profit, they must register with Natural Resources Wales (NRW) as a waste carrier, unless they are carrying their own waste and it is not construction or demolition waste. A charity or voluntary organisation can collect or transport waste on a professional basis but must also register with the NRW as a waste transporter.
4. Failure to produce a waste transfer note or waste carrier's license can result in a FPN and/or prosecution and seizure of the unregistered vehicle by an Authorised Enforcement Officer.

4.4 Fly tipping

1. The mismanagement of waste and waste dumping (fly tipping) degrades the amenity of an area and often attracts further environmental crimes.
2. Through the action of this Policy, we will educate and advise the community on how to properly manage their waste. We will use all relevant legislation at our disposal to prosecute those who fail to act on this education and advice.
3. Through linking the illegal disposal of waste (residential or commercial) back to a resident or company, Flintshire County Council will ensure that those dumping their waste on public or private land are prosecuted and that any clean-up costs are recovered from the offender.
4. The Council proactively use CCTV in known problem areas to identify offenders and this will be used in evidence on detection of illegal tipping.
5. Section 33 of the Environmental Protection Act 1990 provides that:

S33 – (8) a person who commits an offence under this section shall be liable

- (a) on summary conviction to imprisonment for a term not exceeding six months or a fine not exceeding £20,000 or both; and
 - (b) on conviction or indictment, to imprisonment for a term not exceeding two years or a fine or both
6. Should a Flintshire resident be found disposing of their waste illegally (i.e. not at a designated Household Waste Recycling Site), the following actions will be taken;
 - The offence will be investigated, and the offender will receive a FPN if there is evidence linking the property or person to the waste. They will also be informed of the location of Household Waste Recycling Sites where waste can be disposed of safely and legally.
 - An invitation to attend an interview under Caution and subsequent legal proceedings will be considered dependent upon the seriousness of the offence and all related circumstances e.g. persistent offenders
 - If the waste is in anyway harmful, then the information related to the case will be passed to Natural Resources Wales for consideration for prosecution
7. In appropriate cases involving criminal enterprise, an application may be made under the Proceeds of Crime Act for confiscation of assets to recover the financial benefit that the offender has obtained from a criminal conduct. Proceedings are carried out in accordance with the civil standard of proof and applications are made after a conviction has been secured but before the offender has been sentenced.

4.5 Graffiti

1. Graffiti is aesthetically unsightly and is criminal damage. In Flintshire, the problem is most prominent in housing and retail areas, and clearing it from public land creates a large cost for the Council.
2. We will remove any racist or offensive graffiti on public buildings or property within 6 hours of it being reported and all other graffiti on public buildings or property within 48 hours of the report (Streetscene standards). Council officers do not have the authority to enter private land unless permission is granted by the owner.
3. Part 6 of the Anti-Social Behaviour Act 2014 allows a local authority officer to issue a FPN in relation to minor graffiti and require, by notice, statutory

- undertakers, such as railways and port authorities, to remove graffiti, and to prevent the sale of paint sprays to anybody under 16.
4. If any person is found to be damaging any property with any form of graffiti then Flintshire County Council will take the following action;
 - A FPN will be issued by an authorised Enforcement Officer.
 5. Where buildings owned by statutory undertakers are subject to graffiti, the Council will;
 - Serve a notice requiring the graffiti to be removed within 28 days, after which time we will remove the graffiti and reclaim our costs.
 6. In order to regulate the sale of spray paints to under 16's
 - The Council will consider the institution of legal proceedings against anyone selling spray paints to under 16's.
 7. A FPN may be used as a means of disposing of the offence by means other than prosecution. It is the offender's opportunity to avoid a conviction if they pay in full a penalty instead. Non-payment or partial payment of a penalty notice is generally not an offence in its own right and should a recipient not pay in full the penalty offered within the timescale specified, prosecution may be necessary for the actual offence.

4.6 Advertisements

1. General:
 - a. The display of all types of advertisements can cause commercial and living areas within Flintshire to look cluttered, dirty and unkempt.
 - b. All advertisements should be displayed in accordance with the Town and Country Planning (Control of Advertisement) Regulations 1994. These regulations provide the framework for controlling the display of all types of advertisements. Advertisements include: posters and notices; placards and boards; fascia signs and projecting signs; pole signs and canopy signs; models and devices; advance signs and directional signs; estate agent boards; captive balloon advertisements; flag advertisements; price markers and price displays; traffic signs and town and village name signs.
 - c. Section 224 of The Town and Country Planning Act 1990 states that;
 - (1) Regulations under section 220 may make provisions for enabling the Local Planning Authority to require –

- (a) The removal of any advertisement which is displayed in contravention of the regulations, or
 - (b) The discontinuance of the use for the display of advertisements of any site which is being used in contravention of the regulations
 - (2) For that purpose the regulations may apply any of the provisions of Part VII with respect to enforcement notices or the provision of sections 186 subject to such adaptations and modifications as may be specified in the regulations
 - (3) Without prejudice to any provision included in such regulations by virtue of subsections (1) or (2), if any person displays an advertisement in contravention of the regulations he shall be guilty of an offence and liable on conviction to a fine of such amount as may be prescribed, not exceeding level 3 on the standard scale and, in the case of a continuing offence, £100 for each day during which the offence continues after conviction.
- d. The Highways Act 1980 required that all advertisements displayed on the public highway require the consent of the Highway Authority. The display of such advertisements without the appropriate consent is an offence under the Highway Act 1980.
 - e. The Anti-social Behaviour Act 2014 allows a local authority officer to issue a fixed penalty notice in relation to fly posting offences.

2. On Highway Land:

- a. Where advertisements are displayed on highway land, without the appropriate consent and/or licence, the following actions will be taken:
 - If an advertisement has a serious detrimental impact on the environment and/or highway safety, the Council will remove it immediately and invoice the person(s) responsible for and/or benefiting from the advertisement for the costs of removal.
 - All other advertisements will be investigated and the person(s) responsible for the display of the said advertisement(s) will be requested to remove them within a specified time period days.
 - If they are not removed within that period, the Council will remove them and the person(s) responsible for and/or benefiting from the advertisement will be sent an invoice for the cost.
 - A fixed penalty notice will be issued and/or legal proceedings instigated where offenders are uncooperative or are persistent offenders

3. On Private Land and/or Buildings:

- a. Where advertisements are displayed on private land or on a building, without the appropriate consent the following action will be taken:
- If an advertisement has a serious detrimental impact on the environment, affects the character of a listed building or is detrimental to highway safety; the Council will request the removal of the advertisement immediately or within a specified time period.
 - All other advertisements will be investigated and the person(s) responsible for the display of the said advertisement(s) will be requested to remove them within a specified time period.
 - If they are not removed within that period, the Council will instigate legal proceedings against the person(s) responsible for and/or benefiting from the display of the advertisement where offenders are uncooperative or are persistent offenders
 - Legal proceedings will be considered on a case by case basis e.g. consideration of particular circumstances and/or persistent offenders

4.7 Dog Orders

1. Allowing your dog to foul in Flintshire and to subsequently fail to clean up afterwards is an offence. Not only is dog fouling aesthetically unpleasant, it also has the potential to transmit diseases particularly to young children. All Dog mess should be bagged and placed in a waste bin.
2. Public Space Protection Orders (PSPO's) are an intervention to prevent individuals or groups committing anti-social behaviour in a public space. They form part of the Anti-Social Behaviour, Crime and Policing Act 2014 and Councils may adopt a PSPO after consultation with the Police, the Police and Crime Commissioner and community representatives.
3. Creating a PSPO provides an opportunity to introduce additional enforcement actions against other designated offences, such as the complete exclusion of dogs from certain land classifications and a requirement to keep dogs on leads at all times in some specified areas.
4. The following enforcement activities are in force in Flintshire in respect of dog control.

RESTRICTION	PSPO
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<p>1. Dog Owners, by order, to <u>remove their dogs faeces from all</u> of the land classifications discussed.</p>	<p>A Person in charge of a dog shall be guilty of an offence if in charge of a dog and does not remove dog faeces forthwith from public land.</p>
<p>2. Dog Owners <u>must place their dog on a lead</u>, when requested by an authorised officer, in response to a dog under their control being loose and causing a nuisance or annoyance to any other person, bird or animal, <u>on all</u> the land classifications discussed.</p>	<p>A person in charge of a dog shall be guilty of an offence if he/she does not comply with a direction by an authorised officer to put and keep the dog on a lead.</p>
<p>4. Dogs to be <u>excluded</u> from entering the boundary of Marked Sports Pitches.</p>	<p>A person shall be guilty of an offence if, at any time, he/she takes a dog onto, or permits the dog to enter or remain on a marked sports pitch.</p>
<p>5. Dogs to be <u>excluded</u> from the playing area of formal recreation areas such as bowling greens and tennis courts.</p>	<p>A person shall be guilty of an offence if, at any time, he/she takes a dog onto, or permits the dog to enter or remain at designated sports areas.</p>
<p>6. Dogs to be <u>excluded</u> from equipped children's play areas.</p>	<p>A person shall be guilty of an offence if, at any time, he/she takes a dog onto, or permits the dog to enter or remain in an equipped Children's play area.</p>
<p>7. Dogs to be <u>excluded</u> from all areas within School Grounds.</p>	<p>A person shall be guilty of an offence if, at any time, he/she takes a dog onto, or permits the dog to enter or remain on school grounds.</p>
<p>8. Dogs to be kept on a <u>lead</u> in Cemeteries.</p>	<p>A person in charge of a dog shall be guilty of an offence if, at any time, does not keep the dog on a lead.</p>

5. Stray Dogs

- a. A Dog roaming unattended in a public place is deemed to be a 'stray' and the Dog Warden will 'seize' and detain it. Members of the public who find a stray dog are required to either return it to its owner, or take it to the local authority of the area where it was found.

- b. Current legislation requires a dog in a public place to be fitted with a collar and a tag bearing the name and address of the owner (Note: a microchip does not meet this statutory requirement). Where a stray dog has a form of identification or the owner of the dog is known, the Dog Warden will serve upon the owner a 'notice of seizure' (ss. 149(3)&(4) EPA). The notice specifies that the dog has been seized, where it is being kept and that it is liable to be disposed of if it is not claimed within seven clear days from the date of the notice. The Council can delegate it's duties to collect, detain and dispose of its stray dogs to its kennel operators.
- c. The owner of a stray dog is "not entitled" to the return of the animal until they have paid all the expenses incurred and a further prescribed sum (s.149 (5) EPA). Should the dog not be claimed, or the owner declines to pay the sums outstanding, the ownership of the dog is legally transferred to the Council after seven clear days. The Council is then entitled to sell or re-home the dog (except for the purposes of vivisection) or to have it humanely destroyed.
- d. The Environmental Protection Act specifies that in each case, a dog seized as a stray is required to be detained and a notice of seizure served upon the owner (where known). In addition, the policy of the Council is that, on the first occasion that a dog is seized, the Dog Warden will make all reasonable efforts to identify the owner and return it to them before taking it to kennels; i.e. not incurring any charges. The Dog Warden carries a scanning device to identify dogs fitted with a microchip. If the address of the owner is identified, the Dog Warden will either visit or telephone; if contact is made, the dog will be returned.
- e. A dog will only be returned to an address if there is someone able to receive the dog – it will not be left at an unoccupied property, for example where the owner is out. A dog seized on a second occasion is automatically taken directly to the kennels, thus incurring fees and charges.
- f. Kennelling fees are charged on a daily rate and the cost is subject to review. Fees are payable immediately when the animal is received; therefore a dog held overnight incurs two days kennelling costs, plus a Statutory fee. Thus any dog kennelled will immediately incur charges (plus any veterinary fees), even if it is only held for a matter of hours and reclaimed the same day.
- g. Stray dogs will only be accepted at the holding kennels during certain pre-agreed times. Working hours for Dog Wardens will include the period 08.30 hours –17.00 hours (Monday to Fridays). Outside this period all reports of stray dogs and lost dogs should be directed to the Carelink out of hours service, who will contact the Dog Warden on call to arrange collection and transport the dog to the kennels, or advise finder of stray dog of acceptance point where the dog can be taken if the finder so wishes or requests that they take the stray dog, the finder will be told that this is not recommended and

should be done at their own risk and free will. The out of hours collection service will operate up to 22.00hrs, after that time advice will be given to the finder of the stray dog. Collection of stray dogs after 22.00hrs will be for emergency calls only.

- h. In circumstances where collection is not possible, finders are advised to either: i) retain the dog until it can be collected (usually next working day), or; ii) return it to the owner if known, iii) take the stray dog to the acceptance point at their own risk and free will. Advice will be given to the finder of the stray dog by the Dog warden on call.
- i. Any reports of stray dogs should be logged with our Streetscene Contact Centre.

4.8 Sites Detrimental to the Amenity of an Area

1. Derelict or unsightly properties can attract acts of anti-social behaviour and can be misused. They can also cause neighbourhoods to look unsightly and detrimentally affect property prices in close proximity.
2. The Town and Country Planning Act 1990 states;
 - S215 – (1) If it appears to the local planning authority that the amenity of a part of their area, or an adjoining area, is adversely affected by the condition of land in their area, they may serve on the owner or occupier of the land a notice under this section.
3. If the condition of a site (land or building) is seriously detrimental to the amenity of a neighbourhood then the following action will be taken;
 - A letter will be sent to the owner or occupier to request that the land is brought back to an acceptable standard within a specific timescale
 - If no action is taken then a notice will be served upon the owner that will give precise steps to be taken and a timescale in which this is to be completed
 - If no action is taken, then the offender will be investigated and legal proceedings will be considered. There is no right to appeal against this form of notice.

4.9 Public Health and Statutory Nuisance

1. Properties that are not kept clean and free of rubbish have the potential to become a nuisance to neighbours for example, by attracting vermin or causing an odour.

2. The Environmental Protection Act 1990 states that;

S80 –(1) Where a local authority is satisfied that a statutory nuisance exists, or is likely to occur or recur, in the area of the authority, the local authority shall serve a notice (“an abatement notice”) imposing all or any of the following requirements –

- (a) requiring the abatement of the nuisance or prohibiting or restricting its occurrence or recurrence;
- (b) requiring the execution of such works, and the taking of such other steps, as may be necessary for any of those purposes,

and the notice shall specify the time or times within which the requirements of the notice are to be complied with.

3. The Prevention of Damage by Pest Act 1949 states that;

4 Power of local authority to require action.

(1) If in the case of any land it appears to the local authority, whether in consequence of a notice given in respect of the land under the last foregoing section or otherwise, that steps should be taken for the destruction of rats or mice on the land or otherwise for keeping the land free from rats and mice, they may serve on the owner or occupier of the land a notice requiring him to take, within such reasonable period as may be specified in the notice, such reasonable steps for the purpose aforesaid as may be so specified and where the owner of any land is not also the occupier thereof separate notices may be served under this section on the owner and on the occupier.

(2) Any such notice may in particular require-

- (a) The application to the land of any form of treatment specified in the notice;
- (b) The carrying out on the land of any structural repairs or other works so specified, and may prescribe the times at which any treatment required by the notice is to be carried out.

4. If a property is thought to be posing a threat public health or a nuisance then the following action will be taken;

1) The owner or occupier will be asked to remove the rubbish or clean the area that is creating the problem. They will also be informed of the legislation surrounding the enforcement of public health standards and nuisance.

- 2) If the owner or occupier takes no action within a reasonable timescale, then an abatement notice will be served upon them requiring them to remove or clean the area that is creating the nuisance within a specified time.
- 3) If the owner or occupier takes no action then the nuisance will be removed by the Council and an invoice will be issued for any costs.
- 4) Consideration will be given to the institution of legal proceedings dependent upon the circumstances of each case.

4.10 Drinking Alcohol in Public Places

1. The whole of Flintshire is covered by a Designated Public Places Order which restricts anti-social drinking in public places.
2. Signs relating to this are located in various areas of the County.
3. It is an offence to drink alcohol after being asked not to do so by a Police Officer whilst in a public place.
4. The Order does not mean that alcohol is banned in public places. A drinker's behaviour will be considered in any action taken by our Enforcement Officers. If you are drinking alcohol sensibly in a public place, you will not be affected.
5. North Wales Police have the power to ask you to stop drinking alcohol in a public place if in their opinion;
 - You are creating disorder or behaving in an anti-social manner when drinking or under the influence of alcohol
 - You are likely to behave in an anti-social or disorderly way when drinking or under the influence of alcohol
6. The action the officer takes will depend on your response to his request. This will vary from your alcohol being seized and disposed of to an arrest and conviction of a public order offence.
7. Flintshire County Council works in partnership with North Wales Police to ensure we reduce the harm of alcohol on those who live, work in, or visit our County.

4.11 Abandoned Vehicles

1. Residents and visitors to Flintshire are encouraged to ensure that vehicles are parked correctly on the highway and have an up to date tax disc to avoid them being mistaken for an abandoned vehicle.

2. The Refuse Disposal (Amenity) Act 1978 states the following on the Removal of Abandoned Vehicles;

[K] where it appears to a local authority that a motor vehicle in their area is abandoned without lawful authority on any land in the open air or on any land forming part of a highway, it shall be the duty of the authority to remove the vehicle.
3. If a vehicle is reported to be abandoned, then the following actions will be taken;
 - DVLA records will be checked in an attempt to find the owner. If this is unsuccessful, then officers are free to enter the vehicle to obtain any documents that may contain details of the owner.
 - A 24 hour notice will be served on the vehicle if it is considered to be dangerous. If the owner takes no action, then it will be removed and disposed of or stored dependent upon the circumstances.
 - All other vehicles will be served with a 7 day notice requesting the owner to remove it by an authorised Enforcement Officer.
 - If no action has been taken by the owner after 7 days, the vehicle will be removed. A vehicle in good condition can be put forward for sale to reclaim any costs.
 - In all circumstances, the previous registered owner (as registered with DVLA) will be issued with an invoice for costs of removal and/or disposal of the vehicle.

4.12 Abandoned Supermarket Trolleys

1. Shopping trolleys, taken from their original site and abandoned in the surrounding communities cause problems in many neighbourhoods in Flintshire. When abandoned, these trolleys have a negative effect on the quality of the local environment and trolleys abandoned in water courses have the further potential to cause blockages which result in a significant flooding risk.
2. In 2006, amendments made by the Clean Neighbourhoods and Environment Act 2005 have added powers to the Environmental Protection Act 1990 to assist local authorities in reclaiming charges associated with the removal, storage and disposal of trolleys.
3. The Council has a set standard charge within the legislation, based on the average cost of dealing with abandoned shopping and luggage trolleys in its area. The charge includes administrative costs, such as those arising from the notification requirements, staff time for collection and delivery as well as the cost for storage.
4. The Council may agree a trolley collection scheme with persons who own shopping or luggage trolleys in its area, and where such an agreement is made,

the Council may not charge costs under the Schedule for any trolleys within the scheme that are recovered by it. This arrangement would be subject to regular review and removed if the service failed to meet an acceptable standard.

5. Should your store provide a trolley for your customers to use and you wish to discuss a trolley collection scheme, please contact the Streetscene Contact Centre.

4.13 Obstruction of the Public Highway

1. It is illegal to wilfully obstruct the highway as well as any items left in the road, on pavements or overhanging pavements posing a health and safety risk for road users and pedestrians. Examples of obstructions which will be subject to Flintshire County Council enforcement policies are as follows:

Skips, Building Materials and Hoardings

2. Anyone wishing to place a skip, building materials or a hoarding on the public highway must first obtain a licence. Flintshire County Council issue licences for these purposes, which are governed by a specific set of conditions depending upon the licence required.
3. Licences can be obtained by contacting the Streetscene Contact Centre (01352 701234) – Charge applies

Vegetation Detrimentally Affecting the Public Highway

4. Where a hedge or tree is, in the opinion of the relevant officer, endangering highway users Flintshire County Council may request the owner, or occupier of the land where the vegetation is growing, to make it safe. This includes vegetation obstructing the carriageway, pavements, signs, street lighting and street furniture as well as vegetation obstructing visibility at junctions or bends over highways authority land.
5. Owner/occupiers of land adjacent to the public highway are required to maintain their vegetation to ensure adequate highway clearance. A minimum clearance of 2.3m over pedestrian rights of ways and 5.0m over the carriageway must be provided.
6. In addition Flintshire County Council may require remedial action where trees are considered seriously defective and could potentially fall onto the public highway.
7. The degree of risk will be carefully assessed before determining what steps, and the timescales involved, are reasonably necessary to remedy vegetation which endangers the safe use of the public highway. In addition when requiring

remedial action Flintshire County Council must have regard to protected species (e.g. Birds, Bats) which might make it more appropriate for remedial work to be undertaken at a specific time of the year. To safeguard protected species Flintshire County Council may also recommend that remedial work is carried out in a certain way whilst also fulfilling its statutory obligations under the Highways Act 1980.

8. Where an owner/occupier does not comply with a request to carry out works and the vegetation remains a danger to highway users Flintshire County Council may serve a formal notice requiring the remedial work to be undertaken within 14 days.
9. Failure to comply with a formal notice may result in the Council carrying out the work specified in the notice and recovering the expenses reasonably incurred from the person served with the notice.

Advertising Boards / Signs

10. Advertising boards are a source of serious obstruction on the public highway as well as being a potential health and safety risk, particularly when these are placed indiscriminately with no pedestrians' concern in mind.
11. The Council will inspect and approve applications for placing A Boards on the public highway. Any non approved items will be removed and stored for a period of 7 days to allow collection by the owner. This is necessary action to maintain a clutter free, safe, local environment.
12. The approval will be provided by Streetscene Supervisors and a small charge will apply for the initial application.

Tables and Chairs

13. Anyone wishing to place tables and chairs on the highway must first obtain a licence. This is to ensure that obstructions to the pavements in our communities are minimised and that we protect the public using them. The licence will state the number of table and chairs permitted the location and during what hours they are allowed to be placed on the highway.
14. The approval will be provided by Streetscene Supervisors and a small charge will apply for the initial application.
15. Any individual or business found obstructing the public highway could be served with a Notice under the Highways Act 1980.

4.14 Obstructions to the Highway or Rights of Way Network

1. Rights of Way

- a. Rights of way provide the ability for those who live or visit our County to enjoy and access our great views and walks.
- b. Obstructions to our rights of way networks prevent those who are entitled to access land, as well as at times put their health and safety at risk.
- c. The preferred method of dealing with an obstruction will be by liaison with the person having control over it. Where their cooperation cannot be obtained, a notice under section 143 of the Highways Act 1980 will be served, which will require the removal of the obstruction within one month.
- d. Failure to comply will result in the Council's removing the obstruction and recovering its costs in so doing from the person having control of the obstruction

2. Mud or other obstruction on the Public Highway

- a. Given Flintshire's rural and industrial locations, there will be instances where agricultural as well as commercial vehicles will cause a nuisance as well as danger to other road users when spills or mud from tyres is left on the highway.
- b. All reports of this nature will be investigated by staff from the Streetscene service. Every site will be assessed to evaluate the immediate risk to road users. Should the incident constitute an immediate risk to the health and safety of the highway immediate action will be taken to remediate the problem and return the highway to its original condition.
- c. The waste carrier or road user found to have caused the problem, will be invoiced for the cost of the additional clean up.
- d. In cases which do not justify immediate intervention the individual or company whose actions have caused the incident will be served notice to make good the highway.
- e. Failure to comply with the timescales within the notice will result in Streetscene undertaking the clean up and recharging for the remediation work.

4.15 Car Parking and Parking Enforcement

1. The Council is currently responsible for managing parking within Council owned car parks in Flintshire. If you are found to be in breach of the parking regulations, you will receive a parking fine (Penalty Charge Notice) on the windscreen of your vehicle.
2. Flintshire is also responsible for managing on and off street car parking across the County.
3. The Police can still issue Fixed Penalty Notices to vehicles causing obstructions on the highway. All other parking, loading and waiting offences will come under the remit of the Council's Enforcement Officers.
4. The parking enforcement arrangement is not about raising revenue. There are a number of reasons why the new regime has been introduced, all of which benefit people living in, working in and visiting the County.
 - Encouraging safe and sensible parking
 - Improve safety for pedestrians and drivers
 - Improve general flow of traffic and journey times through the County
 - Prevent emergency and public service vehicles from finding their routes blocked
 - Improve the general environment
 - Free the police to concentrate on their resources on issues felt by the public to be more directly their responsibility.
5. It is your responsibility to park your vehicle correctly. Details of how to pay your Penalty Charge Notice will be shown on the back of the PCN.
6. The Wales Penalty Processing Partnership is responsible for processing parking fines and you can access their website through the Council's link as well as access details on restrictions and levels of offences:

www.flinthsire.gov.uk/parking

or via telephone 0845 6056556

5 Application of Enforcement Policy

- All age groups will be approached through the work and corrective action within this policy; however Fixed Penalty Notices will only be issued to persons aged above the age of sixteen. Offenders below this age will have details logged, and parents/guardians will be contacted to tackle unacceptable actions within the community.

- Payment of FPNs by instalments will not normally be accepted. Instalments will only be allowed where demonstrable hardship can be proven and prosecution is likely to result in a conditional/absolute discharge.
- Non payment of FPNs / invoices for work in default will result in legal proceedings being instigated by the Authority against the named individual.
- If enforcement action results in interference with the human rights of an individual, then the Council must be satisfied that the interference is necessary and proportionate to what it seeks to achieve. Any covert surveillance requires approval through the Regulation of Investigatory Powers Act (RIPA) 2000.
- The standard approach and application of enforcement will be followed in addition to the above point as explained in the Public Protection Enforcement Policy 2012 which covers residents and businesses in Flintshire.
- It is the Council's approach to take a zero tolerance approach to environmental crime and to apply the maximum penalty appropriate in each case.
- The enforcement of the law will be accompanied by an education and information campaign.

Further information and advice should be sought from our Streetscene Contact Centre or via the Flintshire County Council website

01352 701234 www.flintshire.gov.uk

6 Environment Enforcement Protocols

Type	Action	Escalation	Service
Deliberate Littering Offences	Immediate issue of FPN	Prosecution if penalty unpaid	Streetscene Enforcement Officers as Authorised Officers / North Wales Police
Not clearing up after dog Fouling on Public Open Space	Immediate issue of FPN	Prosecution if penalty unpaid	Streetscene Enforcement Officers as Authorised Officers / North Wales Police
Other dog controls covered by PSPO	Immediate issue of FPN	Prosecution if penalty unpaid	Streetscene Enforcement Officers as Authorised Officers / North Wales Police

Type	Action	Escalation	Service
Stray Dogs	Payment of kennelling, vets fees and standard charge before release of dog	Failure to pay, or claim dog within 7 days will result in the dog transferring into the ownership of the Authority	FCC Dog Warden
Fly tipping (Minor incident)	Issue of FPN subject to evidence	Prosecution if penalty unpaid	Streetscene Enforcement Officers as Authorised Officers / North Wales Police
Fly tipping (significant incident)	PACE interview and court file prepared	Prosecution where sufficient evidence exists	Streetscene Enforcement Officers as Authorised Officers / North Wales Police Natural Resources Wales
Statutory Public Health Nuisances	Compliance reached to resolve problem	Improvement or abatement notice issued Prosecution where sufficient evidence exists	FCC Authorised Officers
Drinking alcohol in public places	Confiscation of alcohol based on each individual circumstance	Possible arrested and convicted of a public order offence	North Wales Police
Side Waste	Issue first warning letter and Section 46 formal notice for continuing non-compliance. FPN then issued	Possible prosecution where failure to comply	Streetscene Enforcement Officers as Authorised Officers.
Residential Waste	Issue of FPN for failure to produce Waste collection contract / Waste transfer Note	Prosecution if penalty unpaid	FCC Authorised Officers

Type	Action	Escalation	Service
Commercial Waste	Issue of FPN for failure to produce Waste collection contract / Waste transfer Note	Prosecution if penalty unpaid	FCC Authorised Officers
Commercial Waste	Issue of FPN for failure to produce waste carrier licence and/or prosecution and seizure of vehicle	Prosecution and seizure of vehicle	Natural Resources Wales
Graffiti	Criminal Damage	Prosecution	North Wales Police
Advertisements	Immediate issue of FPN Removal of posting from Council Buildings	Prosecution if penalty unpaid Removal of posting by Council - Remedial work charged to fly poster.	FCC Authorised Officers - Planning Streetscene
Civil Parking Enforcement	Immediate issue of PCN	Proceed to debt recovery if PCN unpaid	Streetscene Civil Parking Enforcement Officers
Abandoned Vehicles	Notice placed on vehicle requested movement within 7 days (Public Land) / 14 days (private land)	Removal of vehicle – costs of recovery through scrap value	Streetscene Enforcement Officers as Authorised Officers / North Wales Police
Abandoned Trolleys	Collection of trolley and stored for statutory timescale	Trolley owner charged for return	Streetscene Coordinators

Type	Action	Escalation	Service
Advertising Boards/A Frames and signs	Removed immediately if no licence be in place	Items kept for 7 days before disposal	Streetscene Enforcement Officers as Authorised Officers / North Wales Police
Skips, building materials and hoarding	Removal as soon as possible should licence not be in place		Streetscene Coordinators
Tables and Chairs	Removed immediately should no licence be in place	Items kept for 7 days before disposal	Streetscene Coordinators/ Planning enforcement
Overgrown hedges*	Issue request to carry out remedial work to resident or land owner	1.Issue formal warning after 14 days 2.FCC to complete remedial work and recharge if not carried out within 14 days of the end of the formal warning period	Streetscene Coordinators
Street lights obstructed by hedges/trees	Issue request to carry out remedial work to resident or land owner	1.Issue formal warning after 7 days 2. FCC to complete remedial work and recharge if not carried out within 14 days of the end of the formal warning period	Streetscene Coordinators
Mud on Road	Immediate verbal warning to person responsible	1. Written warning sent to perpetrator with timescale for	Streetscene Coordinators

Type	Action	Escalation	Service
	Risk assessment carried out and immediate remedial action taken if necessary. Cost recharged to perpetrator	remedial action 2. FCC to complete remedial work and recharge if not carried out within appropriate period. (timescale subject to risk assessment)	
Dangerous or trees in need of maintenance	Issue request to carry out remedial work to resident or land owner (subject to risk assessment)	1. Issue formal warning after 7 days 2. FCC to complete remedial work and recharge if not carried out within 14 days of formal warning (or immediate if Risk Assessment requires)	Streetscene Coordinators for Highway trees Tree services for all other locations
Obstruction to public right of way (footpath/bridle way)	Issue request to carry out remedial work to resident or land owner	1. Issue formal warning after 7 days 2. FCC to complete remedial work and recharge if not carried out within 14 days of formal warning (or immediate if Risk Assessment requires)	Rights of Way

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ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

Date of Meeting	Tuesday, 12 th November 2019
Report Subject	Contaminated Land Report
Cabinet Member	Cabinet Member for Planning & Public Protection
Report Author	Chief Officer for Planning, Economy & Environment
Type of Report	Operational

EXECUTIVE SUMMARY

On 1st July 2001, legislation requiring land contamination to be investigated and addressed was enacted in Wales. The legislation is known as Part 2A of the Environmental Protection Act 1990 and it introduced a detailed way by which land contamination could be regulated. It charges each Local Authority with a duty to identify and investigate land which may be affected by contamination. It also requires Local Authorities to secure the remediation of land contamination where necessary.

This duty is imposed regardless of the ownership of the land.

The investigation and assessment of land which may be affected by contamination is carried out in an ordered manner and sites posing the highest potential risks to human health or the environment are assessed first.

Each Local Authority, including Flintshire County Council, is required to publish a Contaminated Land Inspection Strategy to explain how this will be done.

Flintshire County Council's Contaminated Land Inspection Strategy has been updated in 2019 to reflect the introduction of new legislation and guidance which affects wider corporate policies and the way in which land contamination should be considered.

This Report sets out the work completed over the 2018-2019 financial year and summarises significant number and type of sites which have been assessed as a result of Part2A.

RECOMMENDATIONS

1	That Members note the progress made addressing historically contaminated land and support the progression of Flintshire County Council's Contaminated Land Inspection Strategy
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REPORT DETAILS

1.00	Summary of Part2A actions taken
1.01	Flintshire County Council has a statutory duty to identify and assess any land within Flintshire which may be affected by contamination and to secure the remediation of contaminated land in accordance with Part 2A of the Environmental Protection Act 1990.
1.02	Land contamination assessments are highly complex, detailed and take place in up to 4 phases over time, often a number of years. The findings of each phase determines the next.
1.03	<p>Significant progress has been made with respect to the Contaminated Land Inspection Strategy. The summary of Part2A actions can be found in Appendix 1.</p> <ul style="list-style-type: none">• Completion of Phase 1 and Phase 2 assessments for 180 Council owned properties located in historical lead mining areas in Rhosesmor, Brynford and Gronant;• Completion of Phase 2 and Phase 3 assessment of former Ddol landfill site in Afonwen;• Completion of Phase 1 and Phase 2 detailed assessment of former tank cleaning site in Connah's Quay;• Completion of Phase 1 and 2 assessment of former Castle Park landfill sites in Flint• The Council's advisory note on heating oil tank spills has been updated and published;• The Council's advisory guide for those developing land affected by land contamination has been updated and published.• The Council's Contaminated Land Inspection Strategy had been reviewed and updated. This will be published in 2019.

2.00 RESOURCE IMPLICATIONS

2.01	Flintshire County Council has an annual revenue budget to fund the assessments, which is held within the Pollution Control budget. In addition to this, Pollution Control employs a dedicated Contaminated Land Officer (full-time). The Contaminated Land Officer also supports the Council's Planning service.
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2.02	Capital funding is also set aside from the capital programme to fund the costs of any remediation works necessary at any site where such works are required.
2.03	Capital funding of £1m by the Welsh Government was made available for the 2017/18 financial year and competitive applications for funding were invited from Welsh Local Authorities and Natural Resources Wales.
2.04	Flintshire County Council made four bids, all were successful and was awarded £221,268.00, almost one quarter of the £1m fund for all of Wales.
2.05	The continued progression of the Contaminated Land inspection Strategy ensures that Flintshire is in a strong position to bid for funding. Bids for funding will continue to be made when the Welsh Government make it available.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	<p>Formal consultation is not required for non-material changes to the Contaminated Land Inspection Strategy.</p> <p>The Welsh Government were consulted upon Flintshire County Council's Contaminated Land Inspection Strategy, when it was re-written fully in 2013 and, although not required, has been made aware each time that Flintshire's Strategy has been reviewed.</p>

4.00	RISK MANAGEMENT
4.01	Flintshire County Council has a statutory duty under Part2A to identify, assess and secure the remediation of contaminated land.
4.02	Both private and public land is included, along with any land that the Council may own itself. The Council also has a responsibility to ensure that the Council's assets and liabilities and any legacy obligations from activities which took place in the past, are appropriately assessed from due diligence and environmental liability perspectives.
4.03	The assessment and remediation of land affected by contamination ensures that public health and the environment are protected, that land is brought back into beneficial use.
4.04	Addressing land contamination transforms the natural environment and by turning derelict land into green space, transforms communities into healthier human environments by providing space for recreation and exercise.
4.05	The continued progression of the Contaminated Land Inspection Strategy also addresses 4 of the 6 goals set out in the Well Being of Future Generation Act (Wales) 2016; 'a more resilient Wales', 'a globally responsible Wales', 'a prosperous Wales' and 'a healthier Wales'.

4.06	The financial and human resources provisions made by the Council enable these duties and responsibilities to be fulfilled.
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5.00	APPENDICES
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5.01	Appendix 1 - Summary of Part2A Actions – October 2019.
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6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
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6.01	None. Contact Officer: Rachael Davies Telephone: 01352 703400 E-mail: rachael.davies@flintshire.gov.uk
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7.00	GLOSSARY OF TERMS
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7.01	Phase 1 land contamination assessment: a term used to refer to the information gathered about the history of a site, activities which may have resulted in land contamination in the past and the potential risks to human health and the environment.
7.02	Phase 2 land contamination assessment: a term used to refer to the steps taken to assess the potential risks to human health or the environment. For example, by collecting and analysing samples of soil and water. The Phase 2 assessment may take from a few weeks to several years to complete.
7.03	Phase 3 land contamination assessment: a term used to refer to the information provided to explain the steps that have been taken to remediate land contamination. Phase 3 may take from a few weeks to several years to complete.
7.04	Remediation: a term used to refer to the steps taken to either remove unacceptable levels of land contamination or to reduce it to an acceptable level.
7.05	Phase 4 land contamination assessment: a term used to refer to the information provided to show that the remediation work has actually been carried out and has been successful.
7.06	Financial Year: the period of 12 months commencing on 1 April
7.07	Revenue: a term used to describe the day to day costs of running Council services and income deriving from those services. It also includes charges for the repayment of debt, including interest, and may include direct financing of capital expenditure.

7.08	Capital: a term used to describe the money set aside by the Council to ensure that there is enough money for a particular activity or service to go ahead.
7.09	Budget: a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them.

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Progression of Contaminated Land Inspection Strategy;

Summary of Part 2A Actions & Assessments – March 2005 to March 2019

Background

On 1st July 2001, legislation requiring land contamination to be investigated and addressed was enacted in Wales. The legislation is known as Part 2A of the Environmental Protection Act 1990 and it introduced a detailed way by which land contamination could be regulated. It charges each Local Authority with a duty to identify and investigate land which may be affected by contamination. It also requires Local Authorities to secure the remediation of land contamination where necessary.

The investigation and identification of land which may be affected by contamination is to be carried out in an ordered manner and each Local Authority, including Flintshire County Council, is required to publish a Contaminated Land Strategy to explain how this will be done.

A large number of sites may be identified as potentially affected by land contamination and Part 2A of the Environmental Protection Act 1990 requires the Council to investigate each one in a prioritised manner. This means that sites where the greatest harm is or is more likely to be taking place are to be investigated first.

In April 2012, the revised Contaminated Land Statutory Guidance (Wales) was issued by the Welsh Government to replace the previous statutory guidance which was published by the National Assembly for Wales in 2006.

The 2012 Statutory Guidance introduced a number of changes and imposed additional duties on Regulators so far as the identification and investigation of land which may be affected by contamination are concerned.

The Council's Contaminated Land Inspection Strategy has been updated in 2019 to reflect the introduction of new legislation and guidance which affects wider corporate policies and the way in which land contamination should be considered.

This note summarises the sites which have been assessed pursuant to the provisions of Part2A and the outcomes of those assessments.

Site	What's the history of the site?	Phase 1?	Phase 2 (Detailed Inspection)?	Phase 3 (Remediation)?	Phase 4 (Verification)	What did it cost?	Next steps?	Financial Liability based on Part2A?
'Plot 26'	Next to former Castle Park Landfills 1&2	Complete	Complete	Complete	Complete	Cost met by 3 rd party	No Further Action	Green
6-10 Gayton Close, 6 Broadoak Close	Escape of Kerosene (communal domestic heating oil tank)	Complete	Complete. Remediation Notice served. Sites on Public Register of Contaminated Land	Completed in default of Remediation Notice following prosecution and conviction.	Complete Recorded in Public Register of Contaminated Land	£148,760	No Further Action	Green
Wirral View – Oil Tank Compound	Escape of Kerosene (communal domestic heating oil tank)	Complete	Complete	Complete	Complete	£7500	No Further Action	Green
Bilberry, Glenroyd, Beech wood	Escape of Kerosene (domestic heating oil tank)	Complete	Complete	Complete	Complete	Costs met privately by insurance co'.	No Further Action	Green

Former Courtauld Greenfield Landfill	Artificial silk factory wastes -1980s	Complete	Complete	Complete	Complete	Costs met by 3 rd party following negotiation:- £8m – Phase 2 £80,000 – Phases 3 +4	No Further Action	Green
Former Aber Works	Artificial Silk Factory – process chemical storage area	Complete	Complete	-	-	Costs met by 3rd party following negotiation – £10k	No Further Action	Green
Bryn Awelon – Oil Tank Compound	Escape of Kerosene (communal domestic heating oil tank)	Complete	Complete	Complete	Complete	£8704.30	No Further Action	Green
Former Fagl Lane Landfill	LA landfill site – domestic wastes tipped 1970s	Complete	Complete	Complete	Complete	£49,995	No Further Action	Green

Football Pitches	Emergence ochreous precipitate	Complete	Complete	Complete	Complete	£3680	No further Action	Green
The Clinks	Lead mine tailings lagoons	Complete	Complete	Complete	Complete	Costs met by 3 rd party - £10k	No Further Action	Green
Former MOD Rh.mwyn	Munitions storage, manufacturing & development	Complete	Complete	On-going groundwater monitoring		Costs met by MOD – regular reporting to FCC	Continue to review reports as provided	Green
Former Etna Landfill	LA landfill - domestic wastes tipped 1980s.	Complete	Complete - 2014 - 2016. Supplementary works – 2019	To refine 2019 following supplementary works.		£185k	Supplementary works 2019 Remediation if required – 2019	Green
Princes Pit, Connah's Quay	LA landfill site – domestic, industrial, chemical wastes tipped 1970s.	Complete	Complete	No reasonable option available. Appraised 2018. Leachate pump and drain to be updated to ensure regulatory compliance and efficacy. To be serviced annually.	Risk Summary Works to improve leachate treatment system.	£190k +£1000 annual service	Update Public Register of Contaminated Land & works to update leachate treatment system - 2019	Amber
Dock Road, Connah's Quay	1970s	Complete	Complete. Prince's Pit drains leachate into this site. Needs improvements.	Complete		£95,500	No Further Action Await information from 3 rd party	Green Some shared liabilities with 3 rd party.

Former Killins Lane Landfill	LA landfill site – domestic and industrial/USA military waste tipped 1960s	Complete	Complete	-	-	£115,000.	No Further Action	Green
Former Killins Lane Brickworks	LA landfill site – domestic and industrial/USA military waste tipped 1960s	Complete	Complete	-	-	£115,000	No Further Action	Green
Former Castle Park Landfill - 1	Area 1 – Artificial Silk Factory waste tipped 1970s	Complete	Complete	-	-	Costs met by 3 rd party following negotiations – £3m.	No Further Action	Green
Former Castle Park Landfill - 2	Area 2 – Le Blanc/Galligu wastes tipped 1800s - Chemical factory and leadworks.	Complete	Complete	Complete	Under review 2019. Conditions on site changed/site damaged.	Phase 2 - £121,000. Phases 3+4 - £6k Phase 4 (2019) review - £12k	Replace fence - £40k (2019-20)	Amber

Former Castle Park Landfills – 3 &4	Areas 3&4 – builders’ and some domestic wastes disposed 1980s	Complete	Put forward for development – outside scope Part2A	Put forward for development – outside scope Part2A	-	-	Remediation secured via Planning process	Green
Cilcain	Escape Kerosene (domestic heating oil tank)	Complete	Complete	Complete	Complete	Costs met privately by insurance co’ & FCC Highways	No Further Action	Green
Ysgol Rhos Helyg	Lead mining area/community garden	Complete	Complete	Complete	Complete	£1000	No Further Action	Green
Farm, G.ymynydd	Surcharge of lead mine waters – cattle deaths	Complete	Complete	Complete	-	£1000	No Further Action	Green
Ff.groew	Escape kerosene (domestic heating oil tank)	Complete	Complete	Complete		Costs met privately by insurance co’	Awaiting reports from loss adjuster	Green
Ddol Quarry, Afonwen	LA landfill site – domestic wastes tipped 1960s	Complete	Complete	Complete	Confirm with limitation of permitted uses and activities. Site to be considered for wildlife conservation site.	£85k	Awaiting update from Valuation & Estates.	Amber
180 sites Gronant,	Housing Stock – on or close to	Complete	Complete	-	-	£150k	Review if use changes	Green

Brynford, Rhosesmor	historical lead mines							
Former Crump's Yard	Industrial/rail freight tank cleaners. Complex metal and solvent wastes.	Complete	Completed 2019		Completed 2019 (Verification of works done in 1990's to remove and replace some areas of site)	£95k	Site to be developed – solar farm.	Green
The Willows, Hope	LA landfill site – domestic wastes tipped 1970s	2019						Amber
Communal oil tank, Higher Kinnerton	Escapes of kerosene from orphaned system.	Complete	Complete	-	-	-	-	Green

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ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

Date of Meeting	Tuesday, 12 th November 2019
Report Subject	Council Plan 2019/20 - Mid-Year Monitoring Report
Cabinet Member	Deputy Leader of the Council and Cabinet Member for Streetscene and Countryside; and Cabinet Member for Planning and Public Protection
Report Author	Chief Officer (Planning, Environment and Economy); and Chief Officer (Streetscene and Transportation)
Type of Report	Strategic

EXECUTIVE SUMMARY

The Council Plan 2019/20 was adopted by the Council in June 2019. This report presents a summary of performance at the mid-year point of 2019/20 for the Council Plan priorities 'Green Council', 'Ambitious Council' and 'Safe and Clean Council' relevant to the Environment Overview & Scrutiny Committee.

This mid year monitoring report for the 2019/20 Council Plan shows that 88% of activities are making good progress with 90% likely to achieve their planned outcomes. 77% of the performance indicators have met or exceeded their targets. Risks are being managed with a minority of 14% being assessed as major.

RECOMMENDATIONS

- | | |
|----|--|
| 1. | That the Committee consider the Mid-Year Council Plan Monitoring Report 2019/20 to monitor under performance and request further information as appropriate. |
|----|--|

REPORT DETAILS

1.00	EXPLAINING THE COUNCIL PLAN 2019/20 MID-YEAR MONITORING REPORT
1.01	The Council Plan monitoring reports give an explanation of the progress being made toward the delivery of the impacts set out in the 2019/20 Council Plan. The narrative is supported by performance indicators and / or milestones which evidence achievement. In addition, there is an assessment of the strategic risks and the level to which they are being controlled.
1.02	This report is an exception-based report and concentrates on under-performance.
1.03	<p>Monitoring Activities</p> <p>Each of the sub-priorities under each theme within the Plan have high level activities which are monitored over time. ‘Progress’ shows action against scheduled activity and is categorised as:</p> <ul style="list-style-type: none"> • RED: Limited Progress – delay in scheduled activity and, not on track • AMBER: Satisfactory Progress – some delay in scheduled activity, but broadly on track • GREEN: Good Progress – activities completed on schedule and on track <p>A RAG status is also given for the assessment of our current level of confidence in achieving the ‘outcome(s)’ in-year for each sub-priority. Outcome is categorised as:</p> <ul style="list-style-type: none"> • RED: Low – lower level of confidence in the achievement of the outcome(s) in-year • AMBER: Medium – uncertain level of confidence in the achievement of the outcome(s) in-year • GREEN: High – full confidence in the achievement of the outcome(s) in-year
1.04	<p>In summary our overall progress against activities is:</p> <p>Progress</p> <ul style="list-style-type: none"> • We are making good (green) progress in 152 (88%). • We are making satisfactory (amber) progress in 20 (12%). <p>Outcome</p> <ul style="list-style-type: none"> • We have a high (green) level of confidence in the achievement of 154 (89.5%) outcomes. • We have a medium (amber) level of confidence in the achievement of 17 (10.0%) outcomes. • We have a low (red) level of confidence in the achievement of 1 (0.5%) outcomes.

1.05	<p>Monitoring our Performance</p> <p>Analysis of performance against the Council Plan performance indicators is undertaken using the RAG status. This is defined as:</p> <ul style="list-style-type: none"> • RED - under-performance against target. • AMBER - where improvement may have been made but performance has missed the target. • GREEN - positive performance against target.
1.06	<p>Analysis of current levels of performance against target shows the following:</p> <ul style="list-style-type: none"> • 46 (77%) have achieved a green RAG status • 8 (13%) have an amber RAG status • 6 (10%) have a red RAG status
1.07	<p>The performance indicator (PIs) which shows a red RAG status for current performance against target identified for the Environment Overview & Scrutiny Committee is:</p> <p>Green Council The number of Quality Bus Partnerships along Core Network The ongoing development of the Quality Bus Partnership along the Deeside corridor is progressing with the expectation that associated parties will reach an agreement within the following quarter.</p>
1.08	<p>Monitoring our Risks</p> <p>Analysis of the current risk levels for the strategic risks identified in the Council Plan is as follows: -</p> <ul style="list-style-type: none"> • 3 (7.1%) are insignificant (green) • 6 (14.3%) are minor (yellow) • 27 (64.3%) are moderate (amber) • 6 (14.3%) are major (red) • 0 (0%) are severe (black)
1.09	<p>The major (red) risk identified for the Environment Overview & Scrutiny Committee is:</p> <p>Priority: Green Council Funding will not be secured for priority flood alleviation schemes The Flood Risk Management Team continue to identify and secure funding for priority flood alleviation schemes. A service review is to be undertaken to find a more effective approach/structure that can both secure funding and resources to deliver flood alleviation works with the delivery of statutory duties under the Flood and Water Management Act. The intended implementation of</p>

	Schedule 3 of the Flood & Water Management Act has compounded the matter further by placing an additional statutory duty on the team to act as the Sustainable Drainage Approving Body (SAB) as of January 7th 2019.
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2.00	RESOURCE IMPLICATIONS
2.01	There are no specific resource implications for this report.

3.00	IMPACT ASSESSMENT AND RISK MANAGEMENT															
3.01	Progress against the risks identified in the Council Plan is monitored. Summary information for the risks assessed as major (red) is covered in paragraphs 1.07 and 1.09 above.															
3.02	The mid-year summary of the risk position will be shared with the Audit committee in November.															
3.03	Overview & scrutiny committees are following through areas of risk concern within their forward work programmes.															
3.04	<p>Ways of Working (Sustainable Development) Principles Impact</p> <table border="1"> <tr> <td>Long-term</td> <td rowspan="5">Throughout all of the Mid-Year Monitoring Report there is demonstrable actions and activities which relate to all of the Sustainable Development Principles. There will be specific case studies of these working practises in the Annual Report for 2019/20 by October 2020.</td> </tr> <tr> <td>Prevention</td> </tr> <tr> <td>Integration</td> </tr> <tr> <td>Collaboration</td> </tr> <tr> <td>Involvement</td> </tr> </table> <p>Well-being Goals Impact</p> <table border="1"> <tr> <td>Prosperous Wales</td> <td rowspan="7">Throughout the Mid-Year Monitoring Report there is an engrained culture of emerging our work actions and activities with the Well-being Goals. Specific actions and activities have impact assessments and risk assessment as part of strategic reports which demonstrates impact.</td> </tr> <tr> <td>Resilient Wales</td> </tr> <tr> <td>Healthier Wales</td> </tr> <tr> <td>More equal Wales</td> </tr> <tr> <td>Cohesive Wales</td> </tr> <tr> <td>Vibrant Wales</td> </tr> <tr> <td>Globally responsible Wales</td> </tr> </table> <p>Council's Well-being Objectives The Council's wellbeing objectives will be reported again as part of the Annual Report for 2019/20 by October 2020.</p>		Long-term	Throughout all of the Mid-Year Monitoring Report there is demonstrable actions and activities which relate to all of the Sustainable Development Principles. There will be specific case studies of these working practises in the Annual Report for 2019/20 by October 2020.	Prevention	Integration	Collaboration	Involvement	Prosperous Wales	Throughout the Mid-Year Monitoring Report there is an engrained culture of emerging our work actions and activities with the Well-being Goals. Specific actions and activities have impact assessments and risk assessment as part of strategic reports which demonstrates impact.	Resilient Wales	Healthier Wales	More equal Wales	Cohesive Wales	Vibrant Wales	Globally responsible Wales
Long-term	Throughout all of the Mid-Year Monitoring Report there is demonstrable actions and activities which relate to all of the Sustainable Development Principles. There will be specific case studies of these working practises in the Annual Report for 2019/20 by October 2020.															
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Resilient Wales																
Healthier Wales																
More equal Wales																
Cohesive Wales																
Vibrant Wales																
Globally responsible Wales																

4.00	CONSULTATIONS REQUIRED / CARRIED OUT
4.01	The Council Plan Priorities are monitored by the respective Overview and Scrutiny Committees according to the priority area of interest.
4.02	Chief Officers have contributed towards reporting of relevant information.

5.00	APPENDICES
5.01	Appendix 1 – Mid-Year Council Plan Monitoring Report – Green Council. Appendix 2 – Mid-Year Council Plan Monitoring Report – Ambitious Council. Appendix 3 – Mid-Year Council Plan Monitoring Report – Safe and Clean Council.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	Council Plan 2019/20. https://www.flintshire.gov.uk/en/Resident/Council-and-Democracy/Council-Plan.aspx

7.00	CONTACT OFFICER DETAILS
7.01	Contact Officer: Margaret Parry-Jones, Overview & Scrutiny Facilitator Telephone: 01352 702427 E-mail: Margaret.parry-jones@flintshire.gov.uk

8.00	GLOSSARY OF TERMS
	Council Plan: the document which sets out the annual priorities of the Council. It is a requirement of the Local Government (Wales) Measure 2009 to set Improvement Objectives and publish a Council Plan. Risks: These are assessed using a refreshed approach to risk management endorsed by Audit Committee in 2018. The new approach, includes the use of a more sophisticated risk assessment matrix which provides greater opportunities to show changes over time.

Risk Likelihood and Impact Matrix							
Impact Severity	Catastrophic	Y	A	R	R	B	B
	Critical	Y	A	A	R	R	R
	Marginal	G	Y	A	A	A	R
	Negligible	G	G	Y	Y	A	A
		Unlikely (5%)	Very Low (15%)	Low (30%)	Significant (50%)	Very High (65%)	Extremely High (80%)
Likelihood & Percentage of risk happening							

8.02 **CAMMS – An explanation of the report headings**

Actions

Action – Each sub-priority have high level activities attached to them to help achieve the outcomes of the sub-priority.

Lead Officer – The person responsible for updating the data on the action.

Status – This will either be ‘In progress’ if the action has a start and finish date or ‘Ongoing’ if it is an action that is longer term than the reporting year.

Start date – When the action started (usually the start of the financial year).

End date – When the action is expected to be completed.

% complete - The % that the action is complete at the time of the report. This only applies to actions that are ‘in progress’. An action that is ‘ongoing’ will not produce a % complete due to the longer-term nature of the action.

Progress RAG – Shows if the action at this point in time is making limited progress (Red), satisfactory progress (Amber) or good progress (Green).

Outcome RAG – Shows the level of confidence in achieving the outcomes for each action.

Measures (Key Performance Indicators - KPIs)

Pre. Year Period Actual – The period actual at the same point in the previous year. If the KPI is a new KPI for the year then this will show as ‘no data’.

Period Actual – The data for this quarter.

Period Target – The target for this quarter as set at the beginning of the year.

Perf. RAG – This measures performance for the period against the target. It is automatically generated according to the data. Red = a position of under performance against target, Amber = a mid-position where improvement may have been made but performance has missed the target and Green = a position of positive performance against the target.

Perf. Indicator Trend – Trend arrows give an impression of the direction the performance is heading compared to the period of the previous year:

- A ‘downward arrow’ always indicates poorer performance regardless of whether a KPI figure means that less is better (e.g. the amount of days to deliver a grant or undertake a review) or if a KPI figure means that more is better (e.g. number of new jobs in Flintshire).
- Similarly an ‘upward arrow’ always indicates improved performance.

YTD Actual – The data for the year so far including previous quarters.

YTD Target – The target for the year so far including the targets of previous quarters.

Outcome RAG – The level of confidence of meeting the target by the end of the year. Low – lower level of confidence in the achievement of the target (Red), Medium – uncertain level of confidence in the achievement of the target (Amber) and High - full confidence in the achievement of the target (Green).

Risks

Risk Title – Gives a description of the risk.

Lead Officer – The person responsible for managing the risk.

Supporting Officer – The person responsible for updating the risk.

Initial Risk Rating – The level of the risk at the start of the financial year (quarter 1). The risks are identified as follows; insignificant (green), minor (yellow), moderate (amber), major (red) and severe (black).

Current Risk Rating – The level of the risk at this quarter.

Trend Arrow – This shows if the risk has increased (red, upward arrow), decreased (green, downward arrow) or remained the same between the initial risk rating and the current risk rating (amber, stable arrow).

Risk Status – This will either show as 'open' or 'closed'. If a risk is open then it is still a relevant risk, if the risk is closed then it is no longer a relevant risk; a new risk may be generated where a plan or strategy moves into a new phase.

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2019 Mid-Year Performance Progress Report – Appendix 1 Green Council

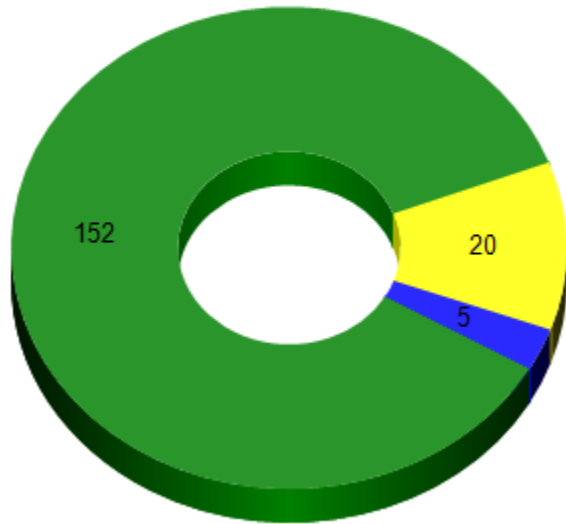
Flintshire County Council
Page 85



Print Date: 04-Nov-2019

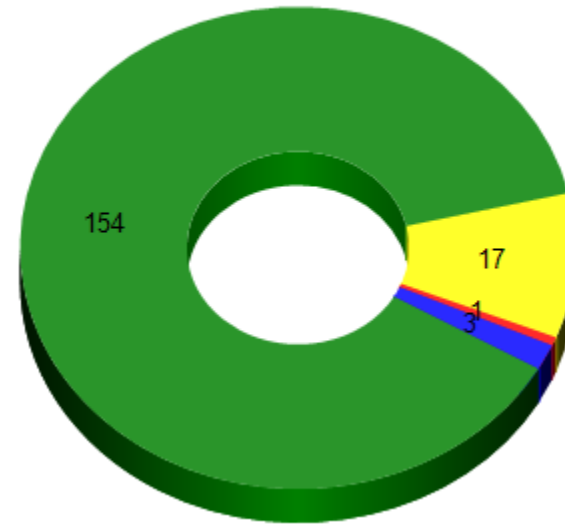


Action Progress RAG Status



- On Track 88% (152)
- Monitor 12% (20)
- No Target (5)

Action Outcome RAG Status

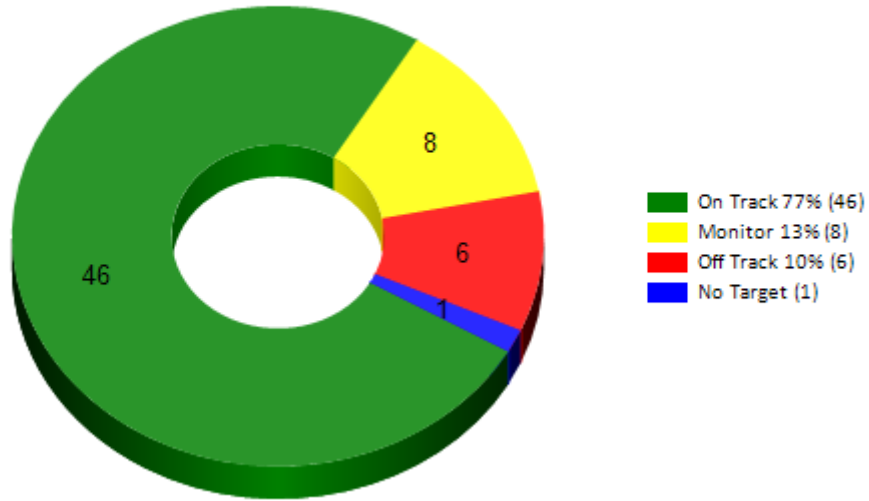


- On Track 90% (154)
- Monitor 10% (17)
- Off Track 1% (1)
- No Target (3)

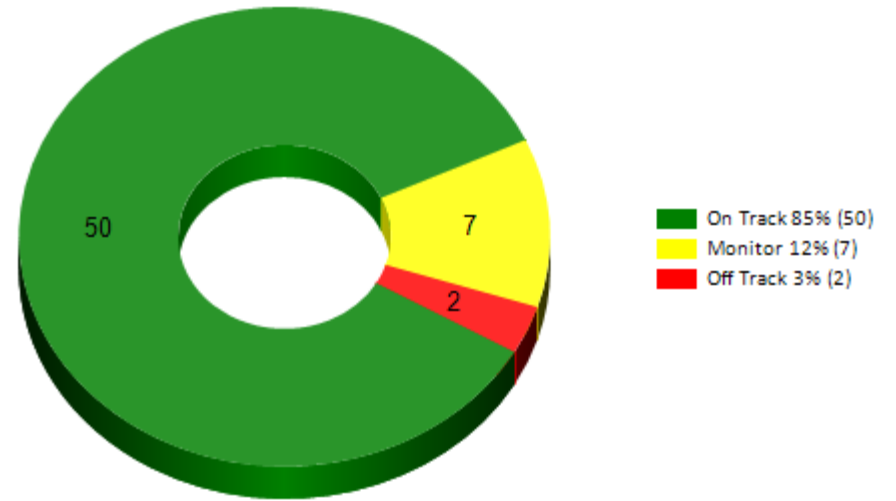
No Target for Actions means that the Action has not started.



KPI Progress RAG Status



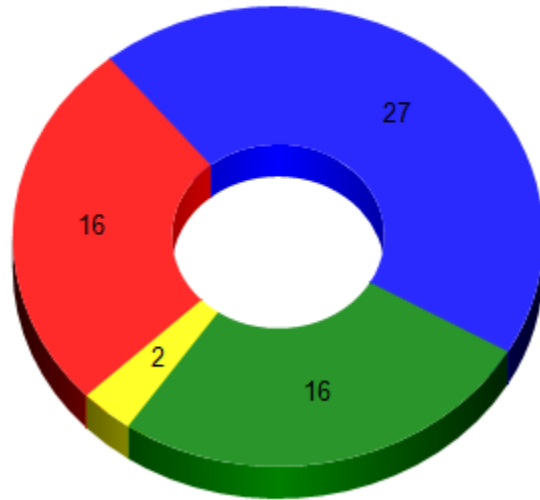
KPI Outcome RAG Status



No Target for a KPI means that it is a new KPI and a baseline year is being established.



KPI Trend Status



- Improved 47% (16)
- Maintained 6% (2)
- Downturned 47% (16)
- Not Applicable (27)

Current Risk Status







- Insignificant (1) 7% (3)
- Minor (2) 14% (6)
- Moderate (3) 64% (27)
- Major (4) 14% (6)



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Not Applicable means that it is a new KPI and a baseline year is being established.

Green Council

Actions

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.1 (CP) Establishment of an officer group by quarter three to lead on the Council's commitment to be carbon neutral by 2030	Sadie Waterhouse - Energy Conservation Engineer	In Progress	01-Apr-2019	31-Mar-2020	25.00%	 AMBER	 GREEN
<p>ACTION PROGRESS COMMENTS: Chief Officer for Planning Environment and Economy has responsibility for the Climate Change Theme and following discussion at Public Services Board the Council is to take forward this action starting with a themed discussion at the Senior Leader Academi on 6th November where representatives for the officer group will be sought. Following this the first meeting of the officer group will be convened.</p> <p>Last Updated: 29-Oct-2019</p>							
ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.2 (CP) Completion of a 'state of play analysis' of current Council activities on carbon reduction underpinned by the mapping of existing activity data	Sadie Waterhouse - Energy Conservation Engineer	Not Started	01-Apr-2019	31-Mar-2020	0.00%		
<p>ACTION PROGRESS COMMENTS: Once the officer group for carbon reduction has been established following the meeting of the Senior Academi on 6th November. Terms of reference for the group will be agreed which will include responsibility to report back on current carbon reduction activities within their service areas.</p> <p>Last Updated: 24-Oct-2019</p>							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.3 (CP) Completion of a greenhouse gas inventory covering scope 1, 2 and 3 emissions and greenhouse gas sequestration across the Council's land assets	Sadie Waterhouse - Energy Conservation Engineer	In Progress	01-Apr-2019	31-Mar-2020	10.00%	 AMBER	 AMBER
<p>ACTION PROGRESS COMMENTS: Research on calculating Council's carbon footprint ongoing; awaiting guidance from Welsh Government who are developing a public sector baselining tool for all public sector organisations in Wales to follow and complete. Organisational and operational boundary determined as per the guidance set out in the Greenhouse Gas Protocol.</p> <p>Last Updated: 18-Oct-2019</p>							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.4 (CP) An agreed plan to design and resource further energy efficiency and sustainable energy schemes such as the ground mounted solar PV schemes in Flint and Connah's Quay	Sadie Waterhouse - Energy Conservation Engineer	In Progress	01-Apr-2019	31-Mar-2020	25.00%	 AMBER	 AMBER
<p>ACTION PROGRESS COMMENTS: Five sites identified for future ground mounted solar photovoltaic (PV) schemes. Budget estimate quotations requested from Scottish Power (SP) Energy Networks for grid connection costs. These have been returned and are uneconomical. Further assessment of Council owned land next to owned/public/private sector assets is to be completed as this would enable opportunities to provide electricity to these buildings to be explored which improves the economic and financial returns as it can reduce energy spend or generate income. Energy efficiency projects are ongoing; lighting upgrades in two schools and valve jacket insulation in eight sites has been completed.</p> <p>Last Updated: 31-Oct-2019</p>							



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.5 (CP) Completing the renewable energy assessment through the Local Delivery Plan process in support of the future strategy	Sadie Waterhouse - Energy Conservation Engineer	Completed	01-Apr-2019	31-Mar-2020	100.00%	GREEN	GREEN

ACTION PROGRESS COMMENTS:
 Completed by Aecom and planning policy officers for the Local Development Plan. The Assessment highlighted potential locations for solar PV in the south of the County. Also indicated that there were no opportunities for wind at 120 metre turbine height scale.

Last Updated: 22-Oct-2019

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.6 (CP) Agreement of a strategy for fleet conversion, away from diesel and petrol vehicles, for the medium and longer-term	Anthony Stanford - Highways Strategy Manager	In Progress	01-Apr-2019	31-Mar-2020	10.00%	GREEN	GREEN



ACTION PROGRESS COMMENTS:
 We are currently in the process of analysing data collected in order to identify our own Fleet that can utilise an alternative fuel source.



Last Updated: 10-Oct-2019

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.7 (CP) Developing a local plan to meet the need access to E- charging points across the county network	Anthony Stanford - Highways Strategy Manager	In Progress	01-Apr-2019	31-Mar-2020	35.00%	GREEN	GREEN



ACTION PROGRESS COMMENTS:
 We are working closely with Welsh Government, specialist consultants and SP Energy Networks in identifying strategic locations across the County where a business case exists for the implementation of electric vehicle charging infrastructure.



Last Updated: 10-Oct-2019

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.8 (CP) Completion of the Council's Leader Project to identify commercially viable sites enabling private sector uptake	Anthony Stanford - Highways Strategy Manager	In Progress	01-Apr-2019	31-Mar-2020	65.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: Draft report now complete which has identified strategic locations across the County where the implementation of electric vehicle charging points is deemed viable. The report recommends type of charging units, associated operational models and also costs associated with the required upgrade of existing infrastructure which will assist with future grant applications. Although the aims of the Leader project are predominantly focused to rural areas, the study does cover the entire County.</p> <p>Last Updated: 10-Oct-2019</p>							



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.9 (CP) Approval of the Council's Strategy to act as an enabler rather than a direct provider for electric charging infrastructure	Anthony Stanford - Highways Strategy Manager	In Progress	01-Apr-2019	30-Sep-2019	71.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: Following the identification of commercially viable sites, we will bid to Welsh Government to upgrade the existing electricity network for which can then be offered to the Private sector for uptake. This approach will protect the Authority against the risk of outdated infrastructure within a rapidly advancing market and will ensure the costs of on-going maintenance are not carried by the Council.</p> <p>Last Updated: 10-Oct-2019</p>							





ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.10 (CP) Identification of commercially viable sites for the introduction of appropriate charging infrastructure	Anthony Stanford - Highways Strategy Manager	In Progress	01-Apr-2019	31-Dec-2019	50.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: We are working closely with Welsh Government, specialist consultants and SP Energy Networks in identifying strategic locations across the County where a business case exists for the implementation of electric vehicle charging infrastructure. This will then allow the Authority to bid for funding to upgrade the existing electricity supply to allow private sector uptake in line with the Councils strategy to act as an enabler.</p> <p>Last Updated: 10-Oct-2019</p>							



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.1.11 (CP) The adoption of a strategy to reduce the Council's reliance on single use plastics	Andrew Farrow - Chief Officer - Planning, Environment and Economy	Not Started	01-Apr-2019	31-Mar-2020	0.00%		
<p>ACTION PROGRESS COMMENTS: The strategy to reduce the Council's use of single use plastic will form part of the wider theme of Climate Change being led by the Chief Officer Planning, Environment and Economy. The Climate Change theme will be discussed at the Senior Academi session on 6th November and following this an officer group will be established to represent all portfolios and terms of reference for the group will be established to include the development of the strategy</p> <p>Last Updated: 24-Oct-2019</p>							





ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.1 (CP) Revise the Waste Management Strategy for the medium-term with aims, objectives and targets	Ruth Cartwright - Regulatory Services Manager	In Progress	01-Apr-2019	31-Mar-2020	35.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: The Council are set recycling targets by Welsh Government. Operating to the current waste management strategy, Flintshire are achieving these targets in advance of statutory timescales. Welsh Government have suggested that targets will be increased in the future which would make achieving them difficult with the current services provided. Therefore, there is now a need to review the current waste management strategy. To assist with the review, the Council is currently out to public consultation seeking feedback from residents on current recycling behaviours and asking for consideration on alternative service delivery models. The feedback gained from this consultation will assist in directing the Authority as to a revised waste management strategy.</p> <p>Last Updated: 10-Oct-2019</p>							



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.2 (CP) Parc Adfer opened on time and to operational requirements with the diversion of regional and local non-recyclable domestic waste to the new facility	Ruth Cartwright - Regulatory Services Manager	Completed	01-Apr-2019	31-Dec-2019	100.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: Parc Adfer began accepting regional and local non recyclable waste from the 27th August 2019</p> <p>Last Updated: 18-Oct-2019</p>							





ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.3 (CP) The development and implementation of an education programme to promote behavioural change	Ruth Cartwright - Regulatory Services Manager	In Progress	01-Apr-2019	31-Mar-2020	50.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: The development of a multi-regional education suite is being undertaken at Parc Adfer to educate and inform schools and communities on recycling and waste processes with the aim to influence behavioural change.</p> <p>Last Updated: 10-Oct-2019</p>							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.2.4 (CP) Achievement of Parc Adfer Commissioning / Environmental permit award	Ruth Cartwright - Regulatory Services Manager	In Progress	01-Apr-2019	31-Mar-2020	90.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: Parc Adfer was awarded its environmental permit in October 2015, by Natural Resources Wales, with a permit variation approved in March 2018. The site began accepting non-recyclable waste on 27th August 2019 and is still within the commissioning phase. The commissioning phase is programmed to be complete by the end of November 2019</p> <p>Last Updated: 10-Oct-2019</p>							







ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.3.1 (CP) Effective management of our natural environment and accessible green space networks to deliver health, well-being and resilience goals	Tom Woodall - Access and Natural Environment Manager	In Progress	01-Apr-2019	31-Mar-2020	50.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: The Rights of Way team continue to manage 1200km of Rights of Way including the Wales Coast path and other national and promoted routes. Cabinet have approved the completed Rights of Way Improvement Plan. We have established a joint Flintshire and Wrexham Local Access Forum. Working with Public Health Wales to encourage the use of the outdoors for "Green Health" by facilitating lunch and community walks. Particularly popular is the education and events programme that provide a host of opportunities for our officers to promote activities and encourage greater use of our green spaces. We have established 20 partnerships with local groups and organisations to improve the environment with 38 volunteer days arranged with some 3000 volunteer hours banked to help manage countryside sites and develop skill sets. The Countryside Places team manage 40 green spaces for the benefit of the public and wildlife.</p> <p>Last Updated: 21-Oct-2019</p>							

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ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.3.2 (CP) Protecting the resilience of our natural environment by increasing the biodiversity value of council owned or managed land	Tom Woodall - Access and Natural Environment Manager	In Progress	01-Apr-2019	31-Mar-2020	50.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: Section 6 of Biodiversity Duty Plan on track for completion and will be reported back to Welsh Government this winter. Delivered successful Heritage Lottery Fund grant programmes at Talacre and Bagillt and Rural Development Programmes at Halkyn concentrating on footpaths and rural skills. Management agreement signed with Greenfield Valley Trust. The Tree team has also produced an ash dieback plan to address the situation we could face in Flintshire. The winter tree planting programme is on track.</p> <p>Last Updated: 21-Oct-2019</p>							





ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.4.1 (CP) The success of measures to protect the built and environmental assets through the LDP process	Adrian Walters - Team Leader	In Progress	01-Apr-2019	31-Mar-2020	1.00%	 AMBER	 AMBER
<p>ACTION PROGRESS COMMENTS: The policies in the Deposit Local Development Plan (LDP) cannot be afforded weight in the determination of planning applications until the Plan is adopted. Once adopted, this indicator and the policies will be monitored as to their effectiveness over the remaining Plan period i.e. up to 2030. However, the consultation representations on the relevant policies in the Deposit Plan will help inform the likely appropriateness and success of policies.</p> <p>Last Updated: 21-Oct-2019</p>							



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.1.4.2 (CP) The publication of policies and proposals within the Deposit Plan to protect the built and natural environment	Adrian Walters - Team Leader	Completed	01-Apr-2019	31-Mar-2020	100.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: The LDP was placed on deposit for public consultation on 30/09/19 for a six week period, having been approved by the Council at its respective meetings on 23/07/19 and 11/09/19.</p> <p>Last Updated: 22-Oct-2019</p>							



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.2.1.1 (CP) The effective introduction of an in-house minibus service as an innovative and sustainable based transport scheme to meet need and demand	Ruth Cartwright - Regulatory Services Manager	In Progress	01-Apr-2019	31-Mar-2020	20.00%	 AMBER	 AMBER
<p>ACTION PROGRESS COMMENTS: The Council has obtained a Public Service Vehicle Operators licence and been successful in purchasing four, 16 seat wheelchair accessible, minibuses for the provision of an in-house transport service for providing small areas based Local Travel Arrangements.</p> <p>Last Updated: 10-Oct-2019</p>							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.2 (CP) Development of area based appropriate and sustainable Local Travel Arrangements	Ruth Cartwright - Regulatory Services Manager	In Progress	01-Apr-2019	31-Mar-2020	85.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: There are 10 Local Travel Arrangements in service which operate in one of four agreed geographical areas of the County. Following passenger monitoring it has been identified that areas with low passenger numbers may require an alternative transport service, such as demand responsive bus services, to operate sustainably. These options are being developed while the existing bus service still operate.</p> <p>Last Updated: 10-Oct-2019</p>							





ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.2.2.1 (CP) The range, quality, reliability and frequency of services on the core bus network either through commercially viable services, partnership arrangements or contracted services	Ruth Cartwright - Regulatory Services Manager	In Progress	01-Apr-2019	31-Mar-2020	50.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

The Council are working with Local bus operators to develop Quality Bus partnerships along the core bus network, from Rhyl to Chester, to ensure the quality of local bus services encourages increased passenger numbers. The Quality Partnership will deliver integrated ticketing, improved infrastructure (bus stops / highway network) and reliability of services. The current contracted and commercial bus service will be included in future Quality Partnership considerations.

Last Updated: 10-Oct-2019



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
P 4.2.3.1 (CP) Maintaining the infrastructure on the highway network to ensure the resilience, efficiency and reliability of road transport	Sam Tulley - Road Space Manager	In Progress	01-Apr-2019	31-Mar-2020	50.00%	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:



Following the negative impact of the 2018/19 winter period, pothole repairs have been undertaken throughout the County to ensure that the Highway Network is in a safe condition for the travelling public. Additional resources were contracted during May and June to prioritise the roads in need of repair and improve the overall condition of the network.

Last Updated: 10-Oct-2019





ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.2.3.2 (CP) Delivery of the annual Highways Asset Management Plan	Sam Tulley - Road Space Manager	In Progress	01-Apr-2019	31-Mar-2020	50.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: The capital made available for Highway infrastructure maintenance programmes will be allocated and expended by the end of the financial year. Those monies remain below the level of funding required to maintain a Steady State in the condition of the road network. Streetscene & Transportation ensure that available funding is allocated appropriately, and ensure best value for the expenditure to maintain the highway network. Highways Asset Management Plan (HAMP) schemes are underway as follows: - Resurfacing - Programme of schemes progressing 15 sites completed with 14 sites outstanding - expected completion 31/03/2019 - Surface Dressing - Completed Patching - Completed - Undertake condition surveys to produce the annual resurfacing programme by March 2019 - On-going - Undertake post completion inspections of utility work by March 2019 - On-going Priority is given to the areas of the network that require the investment whilst considering the local infrastructure.</p> <p>Last Updated: 29-Oct-2019</p>							



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ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.2.4.1 (CP) Meeting the statutory requirements of the Active Travel Act measured by the spend on projects	Anthony Stanford - Highways Strategy Manager	In Progress	01-Apr-2019	31-Mar-2020	10.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: The introduction and development of Active Travel infrastructure is at the heart of all transport improvements for which the Authorities approved Integrated Network Map acts as a forward works programme.</p> <p>Last Updated: 29-Oct-2019</p>							



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
4.2.4.2 (CP) Submission of annual report on active travel development across all portfolios to Welsh Government	Anthony Stanford - Highways Strategy Manager	Completed	01-Apr-2019	31-Mar-2020	100.00%	 GREEN	 GREEN
ACTION PROGRESS COMMENTS: Annual report submitted to Welsh Government in September of this year. Last Updated: 31-Oct-2019							

Performance Indicators



KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
CP4.1.2M01 (PAM/030) Percentage of waste reused, recycled or composted	70.98	68.86	70	 AMBER	↓	70.65	70	 GREEN

Lead Officer: Ruth Cartwright - Regulatory Services Manager

Reporting Officer: Gabrielle Povey - Recycling and Compliance Officer

Progress Comment: The recycling rate has achieved set target, with current performance exceeding statutory Welsh Government targets set for 2019/20 (64%).

Last Updated: 31-Oct-2019

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
CP4.1.2M02 Average recycling rate across all HRC sites	78.75	81.49	80	 GREEN	↑	82.71	80	 GREEN



Lead Officer: Ruth Cartwright - Regulatory Services Manager

Reporting Officer: Gabrielle Povey - Recycling and Compliance Officer

Progress Comment: Increase due to increased meet and greet and improved training on the sites

Last Updated: 14-Oct-2019



KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
CP4.2.1M01 Provide Local Travel Arrangements in geographical areas of the County	No Data	10	4	 GREEN	N/A	10	4	 GREEN

Lead Officer: Ceri Hansom - Integrated Transport Unit Manager
Reporting Officer: Anthony Stanford - Highways Strategy Manager
Progress Comment: There are 10 Local Travel Arrangements in place as follows:

- CT1 – Caergwrle - Hope - Higher Kinnerton - Broughton
- CT3 – Northop Hall - Connah's Quay
- CT6 – Cymau - Broughton
- LT1 – Holywell – Lixwm – Rhes Y –Cae
- LT2 – Holywell – Caerwys
- LT3 – Holywell to Greenfield
- LT4 – Buckley
- LT5 – Penyfford to Buckley
- LT6 - Penyfford to Broughton Retail Park
- LT7 – Mold - Treuddyn - Caergwrle - Hope

Work has now been carried out to review the local travel arrangements in place and where arrangements are not well utilised and patronage is significantly low, recommendations for alternative provision such as Demand Responsive Transport have been put forward.

Last Updated: 29-Oct-2019



KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
CP4.2.2M01 The number of Quality Bus Partnerships along Core Network	No Data	0	2		N/A	0	2	

Lead Officer: Ian Bushell - Technical and Performance Manager
Reporting Officer: Ceri Hansom - Integrated Transport Unit Manager
Aspirational Target:
Progress Comment: The ongoing development of the Quality Bus Partnership along the Deeside corridor is progressing with the expectation that associated parties will reach an agreement within the following quarter
 Last Updated: 10-Oct-2019

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
CP4.2.3M04 Undertake post completion inspections of utility works	83.72	97.66	90		↑	98.51	90	

Lead Officer: Sam Tulley - Road Space Manager
Reporting Officer: Barry Wilkinson - Highways Network Manager
Aspirational Target:
Progress Comment: Utility companies (such as Welsh Water, BT or Scottish Power) carry out excavation works on the public highway, the repairs to the road are guaranteed by the Utility Company for a period of 2 years. Every Highway Authority is required to inspect 10% of all repairs before the end of this guarantee period, but FCC inspect more than required to promote best practice and avoid future costs. If any defects are identified during the inspection the Utility are required to carry out the required remedial works, preventing the Authority from being burdened with the future repair costs. Inspections are allocated on a weekly basis, and therefore in order to provide a meaningful and reflective report, the data provided for quarter 2 are inspections generated in quarter 1.
 Last Updated: 22-Oct-2019

RISKS

Strategic Risk

RISK TITLE	LEAD OFFICER	SUPPORTING OFFICERS	INITIAL RISK RATING	CURRENT RISK RATING	TREND ARROW	RISK STATUS
Reduction of the Single Environment Grant	Tom Woodall - Access and Natural Environment Manager	Lynne Fensome - Management and Support Manager	Amber	Amber	↔	Open
<p>Potential Effect: Income targets not met Potential reduction could impact staffing resource to maintain service delivery</p> <p>Management Controls: Increased as a pressure for 2017/18.</p> <p>Progress Comment: The grant ceased to exist in 18/19 and was replaced by the competitive Enabling Nature Grant. An application was made but was unsuccessful, therefore the shortfall in funding from the Single Environment Grant is having to be found from service budgets.</p> <p>Last Updated: 04-Nov-2019</p>						



Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Initial Risk Rating	Current Risk Rating	Risk Trend	Risk Status
ST183	Funding will not be secured for priority flood alleviation schemes	Strategic Risk	Ruairi Barry - Senior Engineer	Lynne Fensome - Management and Support Manager	Red	Red		Open

Potential Effects:

Flooding of homes and businesses across the county Potential homelessness.

Management Controls:

Review our approach to funding capital projects.




Lead Supporting Officer Comments:

Since 7th January 2019, the Council has a new statutory duty as a Sustainable Drainage Approving Body (SAB). This has placed significant resource demands on the relatively small Flood and Coastal Risk Management Team to implement, resource and fund this new statutory role. In the short-term (1-2 years) the impacts of developing this new service will lessen the ability of the Team to delivery non-statutory flood alleviation schemes. Welsh Government provided the Council with £20 000 to mitigate the impacts of this new responsibility. As the Council reviews the implications of its new role as a SAB, no major schemes will be programmed to be put forward to Welsh Government's 'national pipeline of projects' for delivery in 2019/20. However, additional funding for smaller more affordable local works that can be delivered through Welsh Government's small scale scheme grant will continue to be pursued.

The Service manager is currently reviewing resources in the team and is proposing recruitment to a currently vacant post to support the increased workload following the introduction of SAB.

Last Updated: 22-Oct-2019



Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Initial Risk Rating	Current Risk Rating	Risk Trend	Risk Status
ST186	Insufficient funding to ensure our highways infrastructure remains safe and capable of supporting economic growth	Strategic Risk	Barry Wilkinson - Highways Network Manager	Lynne Fensome - Management and Support Manager				Open

Potential Effects:

Deterioration of the condition of highways in Flintshire.

Management Controls:

Focussed investment through the funding of schemes that maintain or reduce the pace of deterioration of the condition of the main highway infrastructure. Road Safety Scheme identification for improvement to routes through available funding. Maximise funding received through the quality of the bid submission by aligning submissions to follow successful bid model techniques.




Lead Supporting Officer Comments:

The funding provided for the highway infrastructure maintenance programmes has been allocated and will be spent by the end of the financial year. This funding remains below the level of funding required to maintain a Steady State in the condition of the road network, which would need to be >£2.7m per annum.

Streetscene & Transportation agree strategies for investment in highway asset groups, and ensure improved highway asset management and best value for highways investment is achieved.




Condition surveys are undertaken and reviewed annually to produce the annual resurfacing programme for financial year. Priority is given to the areas of the network that require the investment whilst considering the local infrastructure.

Last Updated: 23-Oct-2019

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Initial Risk Rating	Current Risk Rating	Risk Trend	Risk Status
ST187	Sufficient funding will not be found to continue to provide subsidised bus services.	Strategic Risk	Ceri Hansom - Integrated Transport Unit Manager	Lynne Fensome - Management and Support Manager	 Amber	 Amber		Open
<p>Potential Effects: Decrease in bus services to residents, particularly in rural areas.</p> <p>Management Controls: Develop services so that they become more commercially viable.</p> <p>Lead Supporting Officer Comments: The bus subsidy is now complete with 10 Local Travel arrangements in place. A review of the local travel arrangements is now taking place and alternative solutions have been recommended where utilisation and patronage on arrangements is particularly low. This will allow the routes to be sustainable going forward.</p> <p>Last Updated: 30-Oct-2019</p>								

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Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Initial Risk Rating	Current Risk Rating	Risk Trend	Risk Status
ST188	Supply chain resilience of transport providers	Strategic Risk	Ceri Hansom - Integrated Transport Unit Manager					Open

Potential Effects:

Transport services cannot be provided.

Management Controls:

- i) Management of safety compliance checks.
- ii) Management of financially compliant contracts.




Lead Supporting Officer Comments:

The control measures have been put in place to mitigate against another major transport services provider going into administration or not able to meet the required operating standards. New processes have been established and officers are carrying out both safety compliance checks and also finance compliance checks on contractors.

Last Updated: 15-Oct-2019

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Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Initial Risk Rating	Current Risk Rating	Risk Trend	Risk Status
ST189	Adverse weather conditions on the highway network	Strategic Risk	Barry Wilkinson - Highways Network Manager	Lynne Fensome - Management and Support Manager				Open

Potential Effects:

Increase in cost to future planned repairs as network deteriorates beyond that can be rectified by planned maintenance Increase in insurance claims.

Management Controls:

Targeting funding on those schemes that maintain or reduce the pace of deterioration of the condition of the main highway infrastructure.

Lead Supporting Officer Comments:

Bothole repairs were undertaken in a countywide programme of patching to ensure that the Highway Network is in a safe condition for the travelling public.

Repairing the Council's roads is a priority for the service and Area Coordinators continue to identify safety defects on the network, and prioritise the roads in need of repair.

Last Updated: 23-Oct-2019



Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Initial Risk Rating	Current Risk Rating	Risk Trend	Risk Status
ST190	Lack of community support for transport options	Strategic Risk	Ceri Hansom - Integrated Transport Unit Manager	Lynne Fensome - Management and Support Manager	Yellow	Yellow		Open

Potential Effects:

- i) Planned programme of community transport hubs not delivered.
- ii) Decreased passenger numbers on bus services.
- iii) Increase in individual car usage.

Management Controls:

Officer appointed to work full time on the Community Transport / Local Travel arrangement project. Review of schemes to be undertaken 2019/2020.




Lead Supporting Officer Comments:

Community based transport services can play an important part in an integrated passenger transport provision and transport network. Community Benefit clauses included in all new transport routes awarded (except local bus). This is a free service provided by the successful tenderer as a Community Benefit. A minimum of 1.5% of mileage per annum is required from each tenderer (capped at 150 miles per annum). Delivery is dependent on the ability and willingness of the local communities and transport operators to support and deliver sustainable transport arrangements.

Officer appointed October 2019 to review local travel arrangements implemented and develop work with demand responsive transport

Last Updated: 04-Nov-2019



Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Initial Risk Rating	Current Risk Rating	Risk Trend	Risk Status
ST220	Public acceptance and support for recycling and re-use	Strategic Risk	Ruth Cartwright - Regulatory Services Manager		 Amber	 Amber		Open

Potential Effects:

Increased financial pressure to pay for disposal of residual waste Failure to meet Welsh Government statutory recycling/re-use/composting targets.

Management Controls:

Continued public engagement with Flintshire residents to educate on waste management issues. Monitoring of resident recycling participation rates. The use of enforcement to ensure compliance with recycling collection requirements.

Lead Supporting Officer Comments:

The Council has achieved the statutory recycling target for 2024-5 and is currently consulting residents on the future of the service. Given the level of responses to the consultation process it is clear that residents are engaged and value the current service. Should remain as Amber.

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Last Updated: 29-Oct-2019



2019 Mid-Year Performance Progress Report – Appendix 2 Ambitious Council

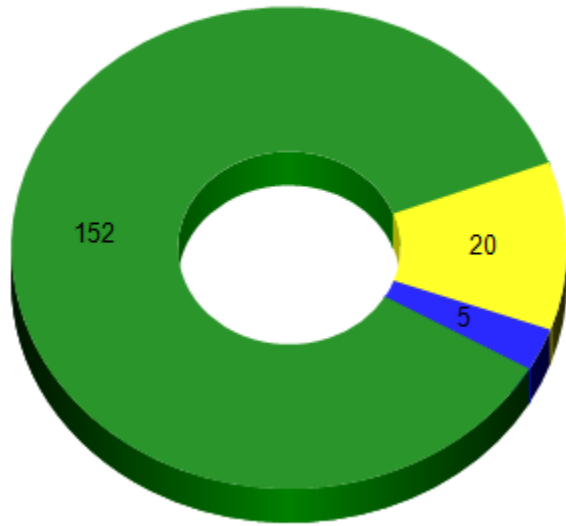
Flintshire County Council
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*Print Date: 04-Nov-
2019*

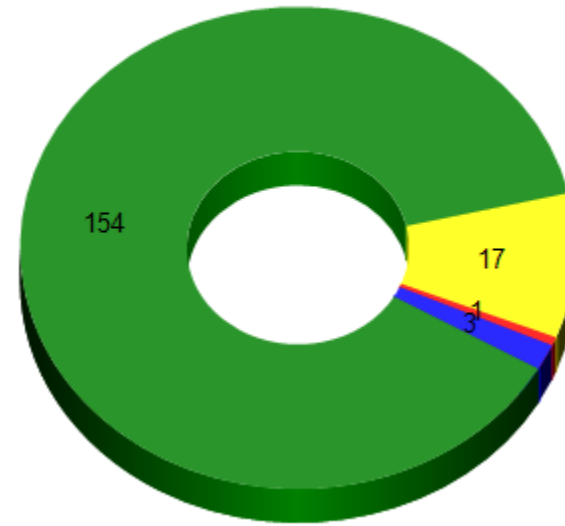


Action Progress RAG Status



On Track 88% (152)
Monitor 12% (20)
No Target (5)

Action Outcome RAG Status

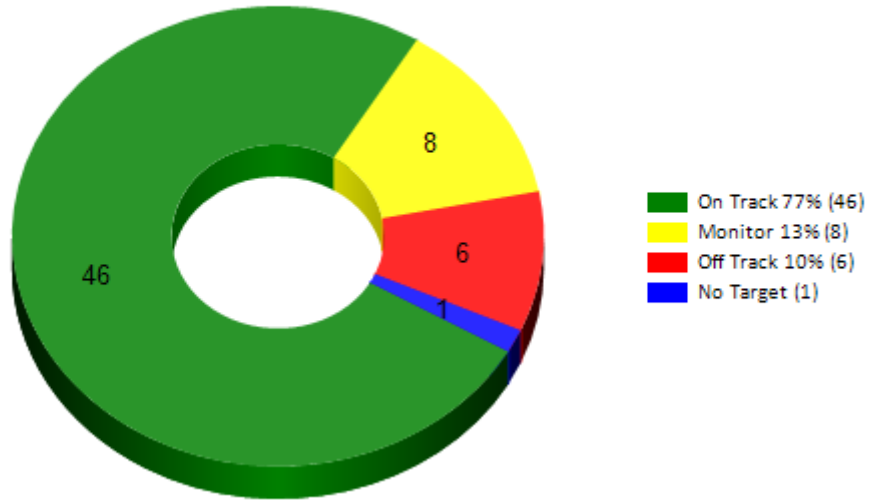


On Track 90% (154)
Monitor 10% (17)
Off Track 1% (1)
No Target (3)

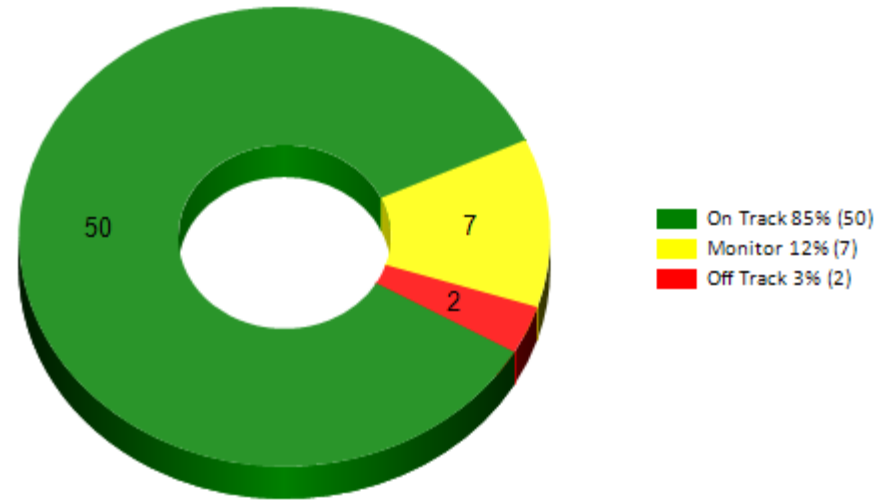
No Target for Actions means that the Action has not started.



KPI Progress RAG Status



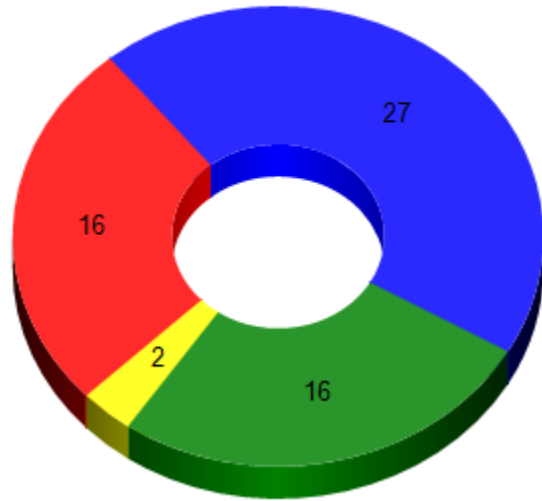
KPI Outcome RAG Status



No Target for a KPI means that it is a new KPI and a baseline year is being established.



KPI Trend Status



- Improved 47% (16)
- Maintained 6% (2)
- Downturned 47% (16)
- Not Applicable (27)

Current Risk Status





- Insignificant (1) 7% (3)
- Minor (2) 14% (6)
- Moderate (3) 64% (27)
- Major (4) 14% (6)



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Not Applicable means that it is a new KPI and a baseline year is being established.

Ambitious Council

Actions

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.2.2 (CP) Planning of new infrastructure schemes to provide business growth in Flintshire (Deeside Enterprise Zone (DEZ) etc.) for the medium-term	Ian Bushell - Technical and Performance Manager	In Progress	01-Apr-2019	31-Mar-2020	20.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: The medium term Integrated Transport Plan for the Deeside Ind. Est. involves providing multi model sustainable transport which includes the provision of a Park & Ride/Share facility, Shuttle Interchange and the Deeside Parkway Station. Shared use walking and cycling infrastructure, to Active Travel Standards, provides access to the entrance to every place of employment in the park. In addition to this, Deeside Parkway Station is in the options appraisal stage along with the proposed shuttle interchange.</p> <p>Last Updated: 10-Oct-2019</p>							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.2.3 (CP) Maximise opportunities to achieve available funding for scheme improvements whilst also achieving timely grant submissions	Anthony Stanford - Highways Strategy Manager	In Progress	01-Apr-2019	31-Mar-2020	50.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: We are currently in the process of identifying schemes for submission to Welsh Government via a number of grant funding streams, pending the submission of applications for the forthcoming financial year (2020/21).</p> <p>Last Updated: 10-Oct-2019</p>							







ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.2.4 (CP) Provision of a new Park and ride facility within Deeside Industrial Park	Ian Bushell - Technical and Performance Manager	In Progress	01-Apr-2019	31-Mar-2020	5.00%	GREEN	GREEN
ACTION PROGRESS COMMENTS: Currently the project is in detail design stage with an appointed contractor as part of a design and build contract. Vegetation clearance has started to allow access for detailed survey and drainage investigation. Expected start date of full construction is February 2020 Last Updated: 24-Oct-2019							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.3.1 (CP) Placing the LDP on deposit on time in Quarter two for consultation with stakeholders and the public as the next step towards adoption of the Plan	Adrian Walters - Team Leader	Completed	01-Apr-2019	30-Sep-2019	100.00%	GREEN	GREEN
ACTION PROGRESS COMMENTS: The Deposit LDP was approved by Council on 23/07/19 and 11/09/19 and the Plan was made available for public consultation for a 6 week period commencing 30/09/19 and ending 11/11/19. Last Updated: 22-Oct-2019							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.3.2 (CP) Final preparation of the Plan for submission to Welsh Government by June 2020	Adrian Walters - Team Leader	In Progress	01-Apr-2019	30-Jun-2019	10.00%	GREEN	GREEN
ACTION PROGRESS COMMENTS: The Deposit Local Development Plan (LDP) opened for public consultation on the 30th September 2019. The next stage will be consideration of the outcome of the public consultation. The volume and nature of representations will influence the time-scale for the submitting the Plan to Welsh Government for examination. Last Updated: 31-Oct-2019							



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.5.1 (CP) Key interventions for cycleways, active travel, highway improvements, bus network and rail improvements	Anthony Stanford - Highways Strategy Manager	In Progress	01-Apr-2019	31-Mar-2020	50.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: A number of key integrated transport interventions are currently being developed for inclusion within pending applications to Welsh Government for the forthcoming financial year (2020/21). Long term aspirations will see the methodology utilised in Deeside being replicated across the County as a whole in order to develop a fully integrated transport solution.</p> <p>Last Updated: 10-Oct-2019</p>							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
2.1.5.3 (CP) The LDP Deposit Plan making provision for local growth which will be supported by new or improved infrastructure	Adrian Walters - Team Leader	Completed	01-Apr-2019	31-Mar-2020	100.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: The Deposit LDP is accompanied by an Infrastructure Plan which identifies the approach the preparation of the Plan has taken in terms of engaging with infrastructure providers and ensuring appropriate infrastructure either exists or can be provided. The Infrastructure Plan will be reviewed and updated as the Plan progresses.</p> <p>Last Updated: 18-Oct-2019</p>							

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2019 Mid-Year Performance Progress Report – Appendix 3 Safe and Clean Council

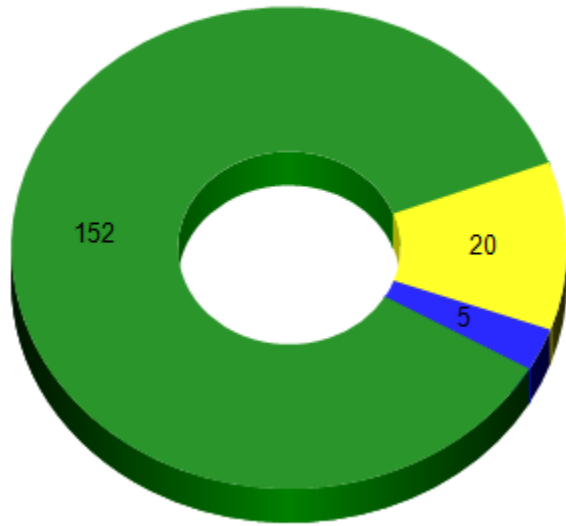
Flintshire County Council
Page 121



*Print Date: 04-
Nov-2019*

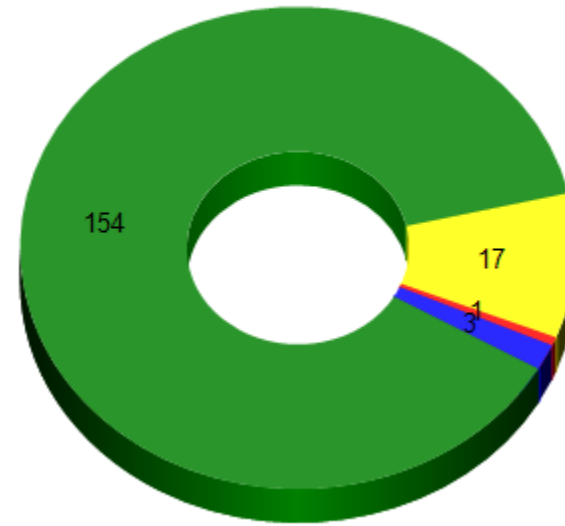


Action Progress RAG Status



On Track 88% (152)
Monitor 12% (20)
No Target (5)

Action Outcome RAG Status

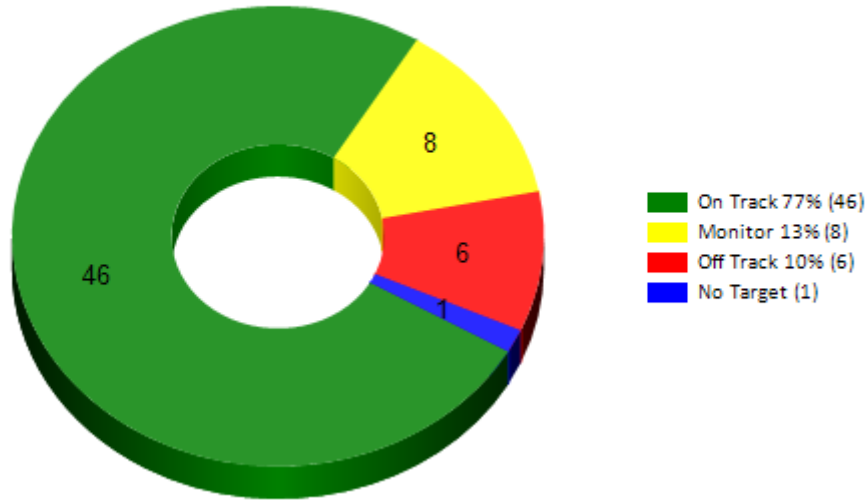


On Track 90% (154)
Monitor 10% (17)
Off Track 1% (1)
No Target (3)

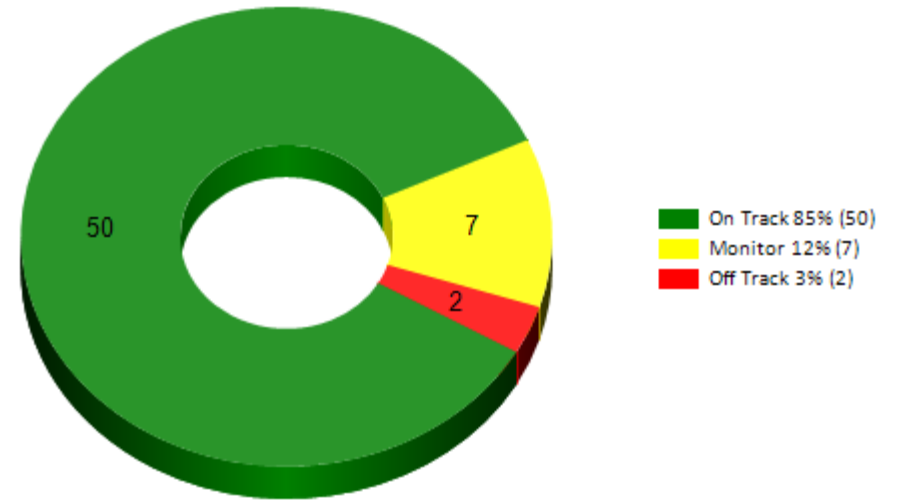
No Target for Actions means that the Action has not started.



KPI Progress RAG Status



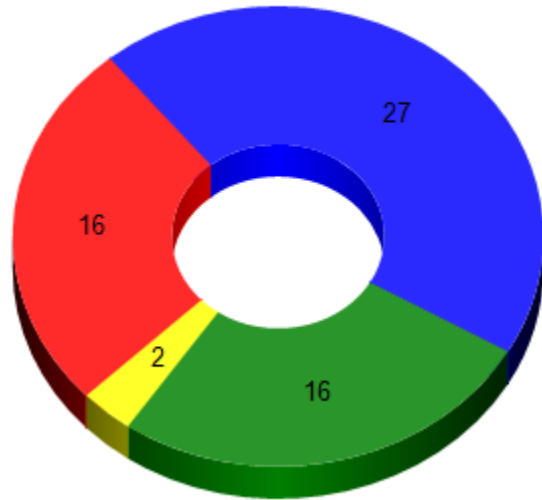
KPI Outcome RAG Status



No Target for a KPI means that it is a new KPI and a baseline year is being established.



KPI Trend Status



- Improved 47% (16)
- Maintained 6% (2)
- Downturned 47% (16)
- Not Applicable (27)

Current Risk Status





- Insignificant (1) 7% (3)
- Minor (2) 14% (6)
- Moderate (3) 64% (27)
- Major (4) 14% (6)

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Not Applicable means that it is a new KPI and a baseline year is being established.

Safe and Clean Council

Actions

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
5.1.3.1 (CP) Maintaining the percentage of broadly compliant establishments within the County for public protection	Helen O'Loughlin - Team Leader - Food Safety & Food Standards	Ongoing	01-Apr-2019	31-Mar-2020	-	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: National Indicator that is reported annually. The team carry out a planned programme of inspections throughout the year to ensure the percentage of compliant establishments remains at a consistently high percentage.</p> <p>Last Updated: 31-Oct-2019</p>							

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ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
5.1.4.1 (CP) Performance against current performance standards for front-line Streetscene and Transportation	Barry Wilkinson - Highways Network Manager	In Progress	01-Apr-2019	31-Mar-2020	85.00%	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: The Streetscene Standards have been agreed through a working group of elected members at the implementation of the service. These standards have been set as a minimum standard of service delivery to the county. The operations within Streetscene & Transportation continue to deliver these standards to the highest degree possible whilst responding to the prevailing demands.</p> <p>Last Updated: 23-Oct-2019</p>							





ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
5.1.4.2 (CP) Completion of a review and of performance standards for front-line Streetscene and Transportation Services	Katie Wilby - Transportation and Logistics Manager	Completed	01-Apr-2019	31-Mar-2020	100.00%	GREEN	GREEN
ACTION PROGRESS COMMENTS: In July 2019, the Council's Cabinet approved the adoption of revised Streetscene service standards detailed, which included the additional service standards as a result of the portfolio changes. Last Updated: 18-Oct-2019							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
5.1.5.1 (CP) Levels of enforcement against our standards for car parking, litter and dog fouling	Vicky Plant - Support Services Manager	Ongoing	01-Apr-2019	31-Mar-2020	-	GREEN	GREEN
ACTION PROGRESS COMMENTS: Flintshire County Council currently undertake Civil Parking Enforcement and Environmental Enforcement. Civil Parking is the issuing of Penalty Charge Notices, off street and on street. And Environmental Enforcement covers, Fly Tipping, Littering, Side Waste, Public Space Protection Order (PSPO) Dogs Control Orders including dog fouling and abandoned vehicles. The standards for enforcement are set out in the environmental enforcement policy. Last Updated: 04-Nov-2019							

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
5.1.5.2 (CP) Develop and implement five education programmes for environmental awareness	Vicky Plant - Support Services Manager	In Progress	01-Apr-2019	31-Mar-2020	60.00%	GREEN	GREEN
ACTION PROGRESS COMMENTS: To date 3 educational campaigns have taken place. Two campaigns relate to specific hot spot area of side waste and fly tipping, these areas are Shotton and Queensferry . Residents have been educated by leaflet drops and door knocking face to face talks with officers from the authority and also local members of the areas. The campaigns have included the installation of camera systems to record evidence and these have so far have proved to be a very successful deterrent and the areas are seeing an improvement in cleanliness. Another ongoing campaign is the education and engagement of residents regarding dog fouling and dog control at specific locations across Flintshire. Last Updated: 11-Oct-2019							





ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
5.1.5.3 (CP) Patrol Pay and Display Car parks and on street traffic restriction to ensure compliance, monitored via back office technology and reporting	Vicky Plant - Support Services Manager	Ongoing	01-Apr-2019	31-Mar-2020	-	 GREEN	 GREEN

ACTION PROGRESS COMMENTS:

Weekly rota's are produced to ensure that all of the public car parks and on street traffic restrictions are monitored on a consistent and regular basis. On street logs are produced for each officer via their hand held terminals and these can be crossed checked with rota details for further accuracy.

Last Updated: 11-Oct-2019

ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
5.1.5.4 (CP) Ensure that all Pay and Display infrastructure is operational utilising back office technology and reporting	Vicky Plant - Support Services Manager	Ongoing	01-Apr-2019	31-Mar-2020	-	 GREEN	 GREEN



ACTION PROGRESS COMMENTS:



Daily checks are made on back office systems to ensure that all car parking machine are up and running and reporting any faults. If a fault does occur and email is sent from the machine to all the enforcement officers to update them. An officer in the area will then attend the machine to troubleshoot the problem. Any issues that cannot be resolved are then escalated to supervisor/manager level to see if they can resolve the issue. The final step would be to call out the Supplier if any issues cannot be resolved.

Last Updated: 11-Oct-2019

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ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
5.1.5.5 (CP) Respond to, and monitor, environmental crime complaints (in line with Streetscene standards)	Vicky Plant - Support Services Manager	Ongoing	01-Apr-2019	31-Mar-2020	-	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: Streetscene standards for fly tipping require a completion within 24 hours. All incidents are emailed through to the Enforcement Officers via the Customer Contact Centre CRM System. The officer will attend the fly tip and carry out an investigation. Following this the officer will send a return email to confirm that the item(s) are ready for collection.. The Customer Contact Centre will then email the relevant Area Supervisor to arrange collection. Abandoned vehicles will follow a similar process but there is no 24 hour collection standard. In this instance the monitoring will be at the Officer discretion based on the nature of the incident. Both Fly Tipping and Abandoned vehicles are recorded by the Enforcement Team in a spreadsheet to show dates reported and dates visited.</p> <p>Last Updated: 24-Oct-2019</p>							



ACTION	LEAD OFFICER	STATUS	START DATE	END DATE	COMPLETE %	PROGRESS RAG	OUTCOME RAG
5.1.5.6 (CP) Ensure all Fixed Penalty Notices / Penalty Charge Notices are progressed to ensure ongoing compliance	Vicky Plant - Support Services Manager	Ongoing	01-Apr-2019	31-Mar-2020	-	 GREEN	 GREEN
<p>ACTION PROGRESS COMMENTS: For Penalty Charge Notice's (PCN's) the progression includes administrative processes that are carried out via the Partnership company WPPP. To include taking payments, processing appeals, notice to owner, bailiff engagement and Traffic Penalty Tribunal. Fixed Penalty Notice's (FPN's) are logged internally by the Enforcement Team, non-payment within 14 days will instigate a reminder letter giving another 7 days to make payment. Failure to pay in this period will result in a 2nd reminder giving another 7 days to make payment. Failure to pay in this window will result in Single Justice Procedure paperwork being issued. Attendance at court if persued. The internal spreadsheet gives an up to date record of payments made and current timescales.</p> <p>Last Updated: 29-Oct-2019</p>							

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Performance Indicators

KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
CP7.1.4M01 Achieve minimum level of agreed standards	0	85	0	 GREEN	↑	85	0	 GREEN
<p>Lead Officer: Barry Wilkinson - Highways Network Manager Reporting Officer: Katie Wilby - Transportation and Logistics Manager Progress Comment: The portfolio continues to support the delivery the service at the standards agreed whilst responding the demands of the service. The service reacted to increasing service requests and pressures within the grass cutting service area through July and August in this period.</p> <p>Last Updated: 24-Oct-2019</p>								

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KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
CP7.1.5M01 Number of targeted environmental educational campaigns	No Data	1	1.25	 AMBER	N/A	3	2.5	 GREEN
<p>Lead Officer: Vicky Plant - Support Services Manager Reporting Officer: Ruth Cartwright - Regulatory Services Manager Progress Comment: Education and Information campaign for Queensferry for sidewise and fly tipping.</p> <p>Last Updated: 11-Oct-2019</p>								



KPI Title	Pre. Year Period Actual	Period Actual	Period Target	Perf. RAG	Perf. Indicator Trend	YTD Actual	YTD Target	Outcome RAG
CP7.1.5M02 Progress non-payment of all Penalty Charge Notice (PCN) / Fixed Penalty Notice (FPN).	0	91.63	100	 AMBER	↑	91.63	100	 AMBER

Lead Officer: Vicky Plant - Support Services Manager
Reporting Officer: Ruth Cartwright - Regulatory Services Manager
Progress Comment: Ongoing process involving debt recovery and court actions.

Last Updated: 24-Oct-2019

RISKS

Strategic Risk

Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Initial Risk Rating	Current Risk Rating	Risk Trend	Risk Status
ST218	Increased demand on enforcement services with introduction of new legislation	Strategic Risk	Ruth Cartwright - Regulatory Services Manager	Vicky Plant - Support Services Manager				Open

Potential Effects:

Lack of resilience to respond to parking contraventions or environmental crimes Increased environmental crimes resulting in deterioration of natural environment Decreased highway safety.

Management Controls:

Review upcoming legislative changes Improved time management of current enforcement team.

Lead Supporting Officer Comments:

Management Control in terms of Improving the Time Management of the Officers. The rota was changed Spring 2018 to effectively change the conflict of crossover within the job roles and allow the continuity of patrol to be more time effective. The team numbers have also increased from 4 no to 8 no, and flexible working hours have also been introduced.

Last Updated: 30-Oct-2019



Risk Ref.	Risk Title	Risk Type	Lead Officer	Supporting Officers	Initial Risk Rating	Current Risk Rating	Risk Trend	Risk Status
ST219	Lack of public support for enforcement services	Strategic Risk	Ruth Cartwright - Regulatory Services Manager	Vicky Plant - Support Services Manager				Open

Potential Effects:

Risk Trigger: Negative public perception of the work undertaken by the enforcement team Potential Effects: Lack of support for the enforcement services Rescinding of enforcement action leading to lack of confidence in service Abuse and aggression towards the enforcement team Increased traffic contraventions and environmental crime occurrences.

Management Controls:

Improved engagement with public via education and engagement events Improved understanding of what a parking or environmental crime is.

Lead Supporting Officer Comments:

Ongoing Educational Campaigns have been progressed and the control measures put in place are currently in the process of being supported Corporately . However further work is still required.

Last Updated: 15-Oct-2019



ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE

Date of Meeting	Tuesday 12 th November 2019
Report Subject	Review of Street Lighting Policy
Cabinet Member	Deputy Leader and Cabinet Member for Streetscene and Countryside
Report Author	Chief Officer (Streetscene and Transportation)
Type of Report	Operational

EXECUTIVE SUMMARY

The Council owns and maintains approximately 21,000 street lights and 4,100 illuminated signs, bollards and street furniture assets across the County and in addition the Council maintains the Trunk Road Street Lighting on behalf of Welsh Government and some Town and Community Council lights also on their behalf.

There is no statutory requirement on the Council to provide Street Lighting at any location other than those defined in the Highways Act 1980 however, where lighting is provided the Council has a statutory obligation to maintain the system in a safe state of repair. The Council also has a duty under Section 17 of the Crime and Disorder Act 1998 to exercise its lighting function with due regard to their effect on crime and disorder in an area.

Cabinet approved the current Street Lighting policy in April 2015 however, since that date there have been significant developments in the service, particularly in terms of energy saving options and the consequential improvements in the efficiency of the electrical equipment used on the network and a further review of the policy is now required.

RECOMMENDATIONS

1	That Scrutiny recommends Cabinet approval of the revised Street Lighting policy (Appendix 1)
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REPORT DETAILS

1.00	BACKGROUND TO THE STREETLIGHTING POLICY
1.01	There is no statutory requirement on the Council to provide Street Lighting at any location other than those defined in the Highways Act 1980 however, where lighting is provided the Council has a statutory obligation to maintain the system in a safe state of repair. The Council also has a duty under Section 17 of the Crime and Disorder Act 1998 to exercise its lighting function with due regard to their effect on crime and disorder in an area.
1.02	Road lighting (illumination) encompasses the lighting of all types of highway and public thoroughfares and improving traffic safety along these routes. It has a wider social role, helping to reduce crime and the fear of crime, can contribute to improved commercial and social use at night in town centres, shopping areas and tourist locations.
1.03	The Council owns and maintains approximately 21,000 street lights and 4,100 illuminated signs, bollards and street furniture across the County and in addition the Council also maintains approximately 3,000 street lights and street furniture assets for the Trunk Road on behalf of Welsh Government.
1.04	Some Town and Community Councils (T&CC) own and maintain their own footway lighting columns which total approximately 3,200 units. Approximately half of the T&CC's subsequently contract the Council to carry out the necessary repairs and maintenance on their behalf with the remaining T&CC's contracting the work to private contractor's or organisations.
1.05	The Council is responsible for the structural integrity of the street lighting columns as well as the electrical apparatus within them. Any faults which may occur with this equipment are repaired by the Council, utilising the Council's in-house Street Lighting Team within Streetscene.
1.06	The annual consumption of electricity for these units has fallen from approximately 8 million kilowatt hours (kwh) in 2015 to approximately half that figure by the introduction of energy efficient LED lighting units, following successful bid applications to Welsh Governments (WG) SALIX fund.
1.07	<p>The main changes to the policy are as follows:</p> <ol style="list-style-type: none"> <li data-bbox="368 1733 1378 2024">1. Evening Inspections. The new LED lights are obviously far more energy efficient but also provide a greater operating life which reduces the number of faults and the need for regular evening inspections, particularly during summer months when the inspections need to commence late in the evening which restricts operations the following day. The new standard will be to undertake night inspections during the autumn/winter period only (October – April).

	<p>2. Scheduled Inspections. The current policy requires for a physical inspection of each light or sign to be carried out every two years. Given the changes to the upgrade to the lanterns and the introduction of LED lighting arrangements, the system has become more resilient as they require less components which may be subject to failure. It is proposed therefore that the frequency of inspections should be reduced to once every three years.</p> <p>3. Electrical test. There is a statutory requirement to test every electrical on-street item every 7 years however, the current policy states that Flintshire will undertake the test every 6 years in order to comply with this. It is now proposed that the test will be carried out during the three yearly scheduled inspection. This will improve the efficiency of the operation allowing both activities to be undertaken concurrently and ensure that all assets are captured during the inspection visit.</p>
1.08	The revised Street lighting policy is attached to this report (Appendix 1)

2.00	RESOURCE IMPLICATIONS
2.01	The resources needed to deliver the service within the standards set by the revised policy are budgeted within the Streetscene service.
2.02	The Streetscene Street Lighting Team consists of 4 operatives and 1 apprentice with a single works Supervisor.
2.03	The management of the Street lighting network is the duty of the Street Lighting Manager also based in the Streetscene and Transportation portfolio in Alltami.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	Cabinet will consider the revised policy in their November meeting

4.00	RISK MANAGEMENT
4.01	The new policy has been impact assessed and does not disproportionately impact on any of the protected groups.
4.02	The policy will ensure the Council maintains the network in an appropriate state.

5.00	APPENDICES
5.01	Appendix 1 – Street Lighting policy October 2019.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None. Contact Officer: Stephen Jones Telephone: 01352 704700 E-mail: Stephen.o.jones@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	WG – Welsh Government.



Flintshire County Council

Street Lighting Policy

October 2019

Contents:

1. Introduction
2. Legislative Powers
3. Main Aims
4. Benefits of a Well Maintained Street Lighting Network
5. Maintenance and Management
6. Lighting Column Replacement
7. Lighting Standard and Improvements to the Inventory
8. Inspection and Testing Regimes
9. Town and Community Council Owned Lighting
10. Festive and Decorative Illumination
11. Adoptions to the Street Lighting Inventory

For further information, advice or guidance with regards to this document or Flintshire County Council Street Lighting please contact:

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1. Introduction

1.1 This Policy outlines the basic principles and standards applied to the maintenance of Street Lighting, other Electrical assets and Illuminated Street Furniture within the administrative area of Flintshire County Council, setting out the aims of the Council with respect to maintenance regimes, testing and inspection of the network and the procedures put in place to achieve those aims.

1.2 The overall objective is to manage and maintain a safe, effective and efficient network that ensures the safety of all road users, pedestrians and cyclists.

The policy will apply to:

1. Flintshire County Council owned Highway, Car Parking, Amenity Lighting and Streetscene assets.
2. Flintshire County Council owned Illuminated, Electrical Street Furniture and infrastructure.
3. Town and Community Council owned Lighting maintained by Flintshire County Council on their behalf.
4. Festive, Illuminated, Electrical Street Furniture and infrastructure installed on or across the adopted Flintshire County Council highway network.
5. Electrical Street Furniture, Illuminated and Electrical Assets installed for adoption by Flintshire County Council.

1.3 The street lighting policies and procedures have been developed to support the aims and objectives of other Council strategies and initiatives by recognising that street lighting and illuminated street furniture plays a major part in helping to reduce crime, improving driver behaviour, pedestrian's visibility distances and promoting a safer community and reducing the fear of crime. (Crime and Disorder Act 1998)

1.4 Flintshire County Council's street lighting department will endeavour to improve the environment by reducing upward wasted light and reducing the carbon foot print of the service. Where ever possible the energy efficient LED option will be utilised in lanterns.

2. Legislative Powers

2.1 Flintshire County Council is not required by law to provide street lighting, however, under the highways act 1980, S97 - "Every local Highway Authority may provide lighting for the purposes of any highway or proposed highway for which they are or will be the Highway Authority"

However Flintshire County Council is required to maintain any street lighting it does provide in a safe condition for the benefit of the community it serves.

- 2.2 On the 1st April 1967, under the provisions of the Local Government Act 1966, the County Council assumed responsibility for the maintenance and operation of highway lighting throughout the county generally, including the provision of new installations.

Roadway lighting generally falls into one of two categories:

- Group A, columns of a height of 10m and above
- Group B, columns of a height of between 5m and 8m

Standard for both groups are as laid down in the British Standard Code of Practice for Street Lighting and Electrical Street Furniture.

- 2.3 Some Town and Community Councils in Flintshire retained the responsibility for footway lighting only.

Footway lighting is defined as a system of lighting provided for the highway, in which either:

- a. No lamp is mounted more than 4m (13ft) above ground level
- b. No lamp is mounted more than 6m (20ft) above ground level and there is at least one interval of more than 46m (50yds) between adjacent lamps in the system.

It is noted however, that a number of Town and Community Councils in Flintshire exceed the above and have been given the opportunity to upgrade the infrastructure to Flintshire County Council's specifications and pay a 10 year commuted sum for the units to be formally adopted by Streetscene.

- 2.4 The North and Mid Wales Trunk Road Agency (NMWTRA) is the Highway Authority for road lighting on trunk roads and will have its own policies and practices for maintenance of those installations. The maintenance of these lights is currently carried out by Flintshire County Council on behalf of NMWTRA.

3 Main Aims

Flintshire County Council Street Lighting Team's aims are as follows:

1. To manage our current Street Lighting and illuminated street furniture network in a safe and fit for purpose condition and in accordance with the HAMP.
2. To manage the reaction time to rectify and respond to reported faults
3. To provide the highest quality of service providing excellent value for money.

4. Reduce the Carbon footprint and environmental impact of the service

The Aims will be achieved by the following

1. Ensure that a high proportion of Street Lighting and illuminated Street Furniture is functioning correctly at all times.
2. Ensure faulty Illuminated Street Furniture is wherever possible repaired within the timescales specified within this policy.
3. Visit all Illuminated Street Furniture on a regular basis in accordance with the timescale specified within this policy to undertake planned preventative maintenance and to verify their structural and electrical condition or when directed to do so by the Operational North and Street Lighting Manager.
4. Ensure the appropriate quality of light is being provided by replacing lamps (where applicable) on a regular basis in accordance with the timescale specified within this policy.
5. Develop and manage a risk management strategy to undertake an effective planned renewal programme for the replacement of obsolete and life expired columns utilising the available budgets.
6. Ensure compliance with the Electricity at Work Regulations 1989 is met by periodically tested and inspecting all Illuminated Street lighting units and rectifying identified defects.
7. Continue to develop further the management information system in order to effectively manage the inventory.
8. The service will endeavour to reduce the carbon footprint of the service in the following ways:
 - a. The purchase of low energy (preferably LED) lighting units for all replacements
 - b. Installation of new energy saving equipment when necessary
 - c. Installation of dimming equipment in accordance with the policy
 - d. Installation of part night equipment in accordance with the policy
 - e. Installation of consistent tried and tested equipment to reduce stocking and supply costs
 - f. Employ appropriate recycling of life expired components

- g. Carry out timely repairs and maintenance within policy guidelines
- h. Bulk light source change (in defined areas only) on a four year cycle
- i. Employ monitoring systems and night time inspections to identify faults during the winter months

4. Benefits of a Well Maintained Street Lighting Network

- 4.1 Lighting makes an important contribution to highway safety for both drivers and pedestrians and enhances both the appearance and vitality of the community. The introduction of the 1998 Crime and Disorder Act placed an obligation on Flintshire County Council to develop and implement safer community strategies.
- 4.2 The provision of modern highway lighting is one of the ways in which Flintshire County Council can demonstrate its commitment to a safer and more attractive community.
- 4.3 Analysis of highway lighting schemes indicate that they are a cost effective solution to assisting in reducing night time road traffic accidents.

5. Maintenance and Management

- 5.1 The Highways Act 1980 defines Highway Authorities as responsible for the road lighting on adopted highways or potentially adopted highways within its administrative area.
- 5.2 This legislation does not require the provision of road lighting in every location. However, where road lighting is provided, the Highway Authority has a duty of care with respect to maintaining that lighting in a safe condition.
- 5.3 Maintenance standards are a matter for the Authority to determine. The two approaches utilised for maintaining Street lighting are:
 - a. Planned Preventative Maintenance approach (PPM). This approach involves regularly visiting assets to undertake routine maintenance activities and replace key components (such as the lamp) even if they are still in good working order
 - b. Reactive Maintenance. This approach involves visiting assets only when they are known to have failed i.e. following notification of a fault
- 5.4 There are economic consequences with either option, however the Council will adopt the following
 - a. 'A' Roads and other roads with a requirement for complex traffic management arrangements to carry out street lighting repair work e.g. dual carriageways - Planned Preventative Maintenance Approach

b. All other locations - Reactive Maintenance Approach

5.5 The policy when replacing life expired equipment and components is to specify well engineered low energy quality products so that the assets reliability is improved thus reducing long term maintenance costs.

5.6 Faults will be identified by undertaking night inspections and during other irregular site inspections. The frequency of the regular evening inspections shall be every 28 days during the months of October to April.

The standard for repairing faults within the control of the Council will be defined into three groups

1. 3 working days for locations assessed as vulnerable, CCTV sensitive, traffic calming, traffic sensitive or (speed) illuminated traffic signs
2. 10 working days for all other locations (except major faults)
3. Units owned by the Council with mains supply faults (i.e. those not the responsibility of the Council) are governed by OFGEM. The response will be subject to the SLA with the Network Supplier.

5.7 This information along with reports made directly by members of the public to the street lighting section is entered into the street lighting management information system (Mayrise) and actioned.

5.8 All installations within Flintshire shall adopt a white light (low energy) approach (LED where practical) and shall incorporate a dimming arrangement by up to 35% from 2200 hrs to 0600 hrs each day. This regime maybe amended by the Operational North & Street Lighting Manager subject to a site by site basis assessment.

Exceptions will be

- Known accident sites
- CCTV Sites
- Sites where dimming the lighting results in the lighting level falling below the level specified in the guidance notes for roads of that category between those hours

5.9 Part night installations shall be considered for installation at the following

- On rural and non-residential 'A' roads
- (Selected and Assessed) Residential Estates
- On rural and non-residential strategic routes
- On industrial estates

The lights will be electronically timed to turn off between midnight and 0500 hrs or midnight and 06.00 hrs each day location dependant

A risk assessment will be completed and the following groups or individual will be consulted:

- N W Police
- Local Member
- T&CC Council
- Internal FCC stakeholders

The service will take a proactive approach to managing the lighting infrastructure, investigating new opportunities for improving the energy efficiency and carbon footprint of the service.

6. Lighting Column Replacement

- 6.1 The backlog of replacements will be monitored through the inspection process shown in Para 8 to ensure the inventory remains in a safe state of repair. Any funds made available will be utilised to carry out replacement work

7. Lighting Standard and Improvements to the Inventory

The Council cannot specify a particular or consistent standard of lighting on any road or footway without a full design. However on new developments and regeneration schemes Flintshire County Council Street Lighting Specifications shall be adhered to at all locations.

8. Inspection and Testing Regimes

- 8.1 The Council will carry out a robust inspection and testing regime in accordance including the following:
1. Evening driven inspections to identify faults – These will be carried out by the Streetscene staff on a rota which ensures that every light is inspected every 28 days during the months of September to April.
 2. Maintenance visit – These maintenance visits will be carried out every three years by a qualified street lighting electrician. During the visits the electrician will carry out a visual inspection of the components of the light, clean / grease the unit, replace defective items and update the Mayrise inventory accordingly. These locations will include non-electrical items within the system such as ducting, duct boxes, housing etc.
 3. Electrical Test visit – These visits will be carried out every three years by the electricians and will be incorporated within the Maintenance visit. The tests will be in accordance with the statutory requirements and the outcome recorded and retained
 4. Structural Test – Structural tests will be carried out by specialist contractors. The columns will be identified following the maintenance visit or by a programmed inspection regime of columns which have exceeded their expected life expectancy

9. Town and Community Council Owned Lighting

- 9.1 There are variations in the way T&CC owned footway lighting is maintained i.e. either via the County Council or through independent contractors. Where the T&CC requests the Council to carry out the work, the lighting is maintained to same standard as Council owned lighting. The lights will be included on the Council's inventory and complaints regarding faults received directly into the Streetscene Contact Centre.
- 9.2 Once an accurate assessment of each individual T&CC lighting network is gathered, the Council would be in a position, if required, to procure energy on behalf of the T&CC at the lower rate which is available to the Council.
- 9.3 T&CC assets which are installed on the public highway are to be maintained to an acceptable standard and to the Council's Street Lighting Specification. The Operational North and Street Lighting Manager may request a copy of all such certification to confirm a safe and effective network is being maintained.
- 9.4 Should T&CC's not currently utilising the Council to maintain their lights they can request their energy procurement is made through this arrangements, a full inventory gathering exercise by the Council's electricians will be required. The cost of this work will charged at cost to the appropriate T&CC. Once this information is obtained, the Council Contact Centre can also take and pass on fault requests to the appropriate T&CC on their behalf

10. Festive, Decorative and Miscellaneous Illumination

- 10.1 Flintshire County Council will manage contractual arrangements for installations, maintenance and repairs of decorative or such lighting on behalf of the Town and Community Councils if asked to do so.
- 10.2 Costs of the contractor and tender process will be passed to the relevant Town or Community Council. The actual cost including staff involved on the direct supervision of the work will also be included
- 10.3 All installations of festive lighting, associated illumination or miscellaneous works over the adopted highway network will require prior approval by the Operational North & Street Lighting Manager – before, during and after installation. All contractors employed or engaged to undertake works or operations on any assets which are owned or pass over the highway network will be required to hold the relevant qualifications and accreditations as laid down within the Street Lighting Specifications.
- 10.4 All installations of CCTV and associated apparatus will be provided to the Operational North & Street Lighting Manager prior to erection and will follow the approved process. All contractors employed or engaged to undertake works or operations on any assets which is owned or pass over the highway network will be required to hold the relevant qualifications and accreditations as laid down within the Street Lighting Specifications document

11. Adoptions to the Street Lighting inventory

- 11.1 The standard of lighting to be provided at any location within Flintshire County Councils will be required to meet the Council's lighting specification and standard, before it can be considered for adoption into the Council's ownership and network.
- 11.2 The promoter will be required to submit their proposals to the Operational North & Street Lighting Manager for approval before commencement of any work and will be subject to on-going and a final site inspection prior to adoption in accordance with the Street Light Specification.
- 11.3 In addition and prior to adopting any street lighting and illuminated street furniture or associated assets into the Council's inventory from any source a 10 year energy and maintenance contribution from the scheme promoter, in the form of a Commuted Sum, will be required. This charge will be based on the energy costs, management costs and on-going maintenance costs projected for the 10 year period.

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By virtue of paragraph(s) 14 of Part 4 of Schedule 12A
of the Local Government Act 1972.

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